

OVERTON COMMUNITY COUNCIL



Clerk to the Council: Mrs Katrina Chalk
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4th March 2019

To the Councillors of Overton Community Council.

You are summoned to attend the meeting of **OVERTON COMMUNITY COUNCIL** to be held at the Parish Rooms, Overton, on Tuesday 12th March 2019 6.50pm – Council meeting commences at 7.00pm. The business to be transacted is as set out in the agenda below. Members of the public are welcome to attend the meeting and may speak on any issues between 6.50pm and 7.00pm.

..... Katrina Chalk (Clerk to Overton Community Council)

AGENDA

- 1) To receive any questions or comments from the public attending the meeting
- 2) To accept apologies for absence
- 3) To consider any Police Matters
- 4) To disclose personal and pecuniary interests in items of business discussed at the meeting
- 5) To consider any County Council matters
 - Request to WCBC for highways improvements on A528
- 6) To agree and sign minutes of the previous full council meeting 12th February 2019
- 7) To agree and sign minutes of committee meetings
 - Website Committee
- 8) To note actions arising from the minutes of previous meeting
Information only
 - St Mary's School notified of Cllr Stevenson's resignation
 - Planning application P/2019/0067 objections submitted:
 - Article 4(2) Directions the proposal does not conserve or enhance the character or appearance of the Conservation Area.
 - Unsympathetic alterations can have a detrimental effect and could, potentially start a precedent.
 - Whilst these are modern houses (1965) The properties are of a modern design constructed of light coloured brick with distinctive pyramidal concrete tiled roofs and to paint over the brickwork would alter the appearance of the estate.
- 9) To receive feedback from Cllrs re: consultations and meetings attended since the last council meeting
 - a) Community Agents Stakeholder Meeting – Cllr Copeman
 - b) Community Liaison Meeting – Cllr Coles
- 10) To receive reports / issues from
 - a) Approval of Financial Regulations – emailed to members prior to meeting
 - b) Adoption of GDPR documentation (including setting up of new email addresses) – emailed to members prior to meeting
 - c) Approval to amend Amenities Committee Terms of Reference to include delegated powers of responsibility to Amenities Committee:
 - To oversee the Accessible Toilet Project at the Playingfields and Tender process (through SP Projects).
 - To agree/approve amendments to the Scope of Works once the Contractor has been appointed/on site (with the approval of the Chairman and Vice Chairman of the Council). The Amenities Committee must report amendment/s to full Council at the next full Council meeting.

- d) Amenities Committee Update on Public Toilet Upgrade – additional works carried
- Patch repair to ceiling in cleaner's room. Ceiling and walls in cleaner's room to be painted white. All other walls to be painted with grey floor paint as previously discussed with OCC members. All doors to be painted green to match metal gates.
 - Excavate by hand a strip 450mm wide and 450mm deep, adjoining the rear wall for its whole length. Excavate around corner to grade to prevent rising damp.
 - Waste from the urinals to be taken straight through wall to cleaner's room and discharge into gully at rear of room.
 - Supply and fix stainless steel sheet backing to wall behind urinal bowls and to side walls.
 - To be agreed – two signs produced advising how to reset alarm and signs to inform users of accessible toilet facility.
- e) Update from Fete working party
- f) Consider representations on Committees and outside organisations.
- g) Note Checklist received from Internal Auditor
- h) Accessible Toilet at the Playingfield – installation of a sub meter
- i) Electrical Installation Test on the Pavilion
- j) Consideration and Approval of High Street traffic and pedestrian survey - £400 charge for this survey.
- k) Follow up with Maelor School regarding Swimming Pool being open to the public
- l) Wildflower area/wildlife on section of grassed area by the car park in Overton.
- m) Approval of article for the renewal of the lease for the Millennium Meadow – emailed to members prior to meeting.
- n) Approval to cancel Standing Order to AVOW. Payment to be made manually (BACS) on or around the last Monday of each month
- o) Approval for the Clerk to work overtime in March – maximum 2 days, if required.
- p) Overton Village Hall Management Committee – to update members on the current situation with this Committee and their objectives over the next 18 months.
- 11) To receive any correspondence
- 12) To receive details of any burials or memorials
- 13) To consider any Highway matters
- 14) To receive any planning applications
- P/2019/0129 – Fair View, Cloy Lane
 - P/2019/0167 - 3 High Street, Overton
- 15) To receive details of income and payment of accounts
- 16) To receive any financial statements year to date
- 17) To set any dates for meetings
Playingfield Committee
- 18) To receive any agenda items for the meeting and confirm date **(9th April 2019)**