

**OVERTON COMMUNITY COUNCIL
MINUTES OF MEETING
8TH JANUARY 2019**

PRESENT: Cllr Ashton, Cllr Coles, Cllr Copeman (Vice Chairman), Cllr England, Cllr Hellingman (Chairman), Cllr Lynch, Cllr Pugh, Cllr Roberts, Cllr Stevenson and Cllr Walker

County Councillor McCusker
Clerk

1. **4300. COMMENTS & QUERIES FROM MEMBERS OF THE PUBLIC ATTENDING THE MEETING –**

No representations were received

2. **4301. APOLOGIES FOR ABSENCE**

Apologies received

PCSOs Maurice and Simister

3. **4302. TO CONSIDER ANY POLICE MATTERS**

Members discussed the recent RTC on Salop Road with Cllr McCusker. Wrexham Council has been contacted to ascertain if any programme of road improvement or additional signage has been agreed to improve this stretch of road.

Susan Elan Jones MP had contacted the community council to offer any assistance.

Residents of Queensbridge had also contacted Overton Community Council to raise their concerns about the road surface by their properties as there had three RTCs in 2018.

It was noted that due to a recent RTC (no one was injured) the BT green box was hit, which had affected local residents.

Action: The clerk to contact WCBC with additional information received and will update members when WCBC has reported the planned road improvements.

4. **4303. DISCLOSURE OF PERSONAL & PECUNIARY INTERESTS IN ANY ITEMS DISCUSSED IN THE MEETING** – none disclosed

5. **4304. COUNTY COUNCIL MATTERS**

County Councillor McCusker updated the meeting on the following:

Wrexham Council's LDP and the 'Focused Changes' document. None of the changes had a direct impact on the Overton ward.

The library service will be reviewed during the coming months. There are no planned closures for this financial year.

A feasibility study is being carried out by Wrexham Council to improve parking and path areas on Parkside. A fund is available for this type of project. An update will follow.

6. **4305. PRESENTATION FROM OVERTON RECREATIONAL FOOTBALL CLUB** - Deferred to February

7. **4306. TO AGREE AND SIGN MINUTES OF THE FULL COUNCIL MEETING HELD 11TH DECEMBER 2018**

RESOLVED – That the Minutes of the previous council meeting held on 11th December 2018 were received and confirmed as a correct record - all in favour.

8. **4307. TO NOTE ACTIONS FROM THE MINUTES OF PREVIOUS MEETING.**

Actions completed - for information only

- o Grit Box request made for new boxes on Willow Street and School Lane – criteria not met.
- o Street light survey completed – 34 lamps listed. All maintenance work reported.
- o Clarification received from the parade organiser regarding storage of parade items and using the Scout Hut for any events. Use of village hall on the day may be required (the parade organiser will liaise with village hall).
- o Clarification on planning application P/2019/0998 received – no objections received from members.

9. **4308. TO RECEIVE FEEDBACK FROM CLLRS RE: CONSULTATIONS AND MEETINGS ATTENDED**

- Town and Community Council Forum – noted

10. **4309. TO RECEIVE REPORTS / ISSUES / DRAFT DOCUMENTS**

- a. Approval of Precept for 2019/2020 – Cllr Pugh queried the amount of money awarded/donated to the 2019 Parade. Members understood the concerns raised, but felt that as the parade was such a success in 2018, supported by so many residents and organisations that that the financial support should be given for the 2019 parade – it can be reviewed each year.

Resolution: £400 donation to the Parade organiser will be added to the budget to have a clear audit trail (LGA 1972 S.144).

The tax base for Overton for 2019-20 is 696

Resolution: Members approved the Precept for 2019/20 - £51,508.00

- b. Set up a working party to review Financial Regulations Policy - to be approved during May meeting.

Action: Cllrs Copeman and Roberts will review the policy (with the clerk).

- c. National Living Wage increasing to £8.21 – for information only

- d. Public Toilet Upgrade feedback from meeting with contractor and QS and final Scope of Works – **Cllr Lynch updated the members on the meeting: The project costs had been cut by 50% (£10k). Confirmation from the Contractor and QS to the final amendments and cost are due shortly. The project could be commenced within four weeks, taking three weeks to complete.**

As much notice about the closure dates will be given.

Members wished to thank Cllrs Lynch, Hellingman and Walker for their hard work in ensuring this project went ahead.

- e. Update from Fete working party – **The fete working party have started preparing for the 2019 fete; the food halls have been booked; the first aid cover is to be arranged.**

- f. Note Checklist received from Internal Auditor – **the checklist has been received from the Internal Auditors. It was noted a couple of reports are required prior to end of year.**

- g. QS report on cost for accessible toilet at the Playingfield – **The costings supplied by the QS were amended. The QS will prepare a Schedule of Works to be used in the Tender process. Members thanked Cllr Lynch for his input.**

Resolution: Members approved the outline price of £10k for this project.

Action: The Clerk to speak to the Internal Audit to ascertain if the money remaining in this year's budget should be used in this financial year or should commence 1st April 2019.

11. **4310. CORRESPONDENCE RECEIVED** – none received

12. **4311. MATTERS BURIALS & MEMORIALS**

Burial of ashes – G of R 39

13. **4312. TO CONSIDER ANY HIGHWAYS**

The following items raised will be reported to Highways:

Wrexham Road towards the Cross Foxes has multiple potholes
Just over the bridge from the Cross Foxes the pothole has appeared again.
Ellesmere Road travelling towards Overton – pothole has reappeared.
Highways sign displaying St Martins turning requires vegetation cutting back.

14. **4313. PLANNING APPLICATIONS**

15. **4314. COUNCIL FINANCIAL STATEMENTS**

Balance on 31/12/2018	
Current account	£ 12,774.09
Savings account	£ 40,499.16
Sub Total	£ 53,273.25
Minus Community Agent Balance	£ 10,775.00
	£ 42,498.25

Ring fenced / Pre-allocated funds *	(£ 9,053.00)	* This includes monies put aside for projects or specific expenditure i.e. Public Toilet upgrade.
Reserve (40% of precept - £48,918)	(£19,567.00)	
Available Balance	£13,878.25	

16. **4315. TO RECEIVE DETAILS OF INCOME OF ACCOUNTS OCT - INCOME**

Details	£	Voucher No
Reimbursement for Community Agents expenses (Nov)	223.65	BACS
Burial of ashes – G of R 49 (and installation of tablet)	155.00	005
Total	378.65	

Members approved and authorised the expenditure listed above

Proposed Cllr England and Seconded Cllr Pugh

17. **4316. AGREE ANY MEETING DATES**

Finance Committee Meeting – 14th January 2019 in occ offices at 2pm
Website Committee Meeting – 14th January 2019 in occ offices at 3pm
Cemetery Committee Meeting – 23rd January at 10.30am in the Cemetery
Fete Working Party – 23rd January at 7pm

18. **4317. TO RECEIVE ANY AGENDA ITEMS FOR THE NEXT FULL COUNCIL MEETING - 12TH FEBRUARY 2019**

- Accessible Toilet Project at the Playingfield
- Public Toilet upgrade Project
- Millennium Meadow Lease

The Chairman closed the meeting at 20.10 hrs.