

**OVERTON COMMUNITY COUNCIL
MINUTES OF FULL COUNCIL MEETING
(held remotely)
8th June 2020**

PRESENT: Cllr Alstead, Cllr Ashton (Vice Chair), Cllr Copeman (Chairman), Cllr England, Cllr Lynch, Cllr Pugh, Cllr Roberts, Cllr Walker and Cllr Whittaker

Clerk

1. 4590.APOLOGIES FOR ABSENCE

Cllr Hellingman

County Cllr McCusker

2. 4591. TO DISCLOSE PERSONAL AND PECUNIARY INTERESTS IN ITEMS OF BUSINESS TO BE DISCUSSED AT THE MEETING

Agenda Item 9.f. Request from Growers for a contribution towards the £150 spend on bedding plants

Cllrs Roberts and Whittaker – members of the Growers – Cllr Roberts (Treasurer)

3. 4592. COMMENTS & QUERIES FROM MEMBERS OF THE PUBLIC ATTENDING THE MEETING – None in attendance

4. 4593. TO CONSIDER ANY POLICE MATTERS NWP are currently updating via email.

5. 4594. COUNTY COUNCIL MATTERS

a) Gulleys require emptying in Overton – supporting photos supplied to Cllr McCusker and members showing Salop Road gullies and one on Wrexham Road.

Cllr McCusker forwarded a report to members - Gulleys require emptying in Overton – supporting photos supplied to Cllr McCusker and members showing Salop Road gullies and one on Wrexham Road.

Action: Cllr McCusker has been advised that after recent gulley clearance on the Wrexham Road before entering Overton, the sludge from the gulley lorry was dumped by the roadside – which would have run back down the drains when it rained.

b) Correspondence from local litter picker regarding the amount of litter collected recently and side hatches open on bin lorries.

Cllr McCusker forwarded a report to members - Ongoing and unfortunately no easy solution. Whilst I have complained about litter from bin lorries the rest is unfortunately thrown from passing vehicles. I am awaiting feedback from Council after my last complaint but I have not had any further complaints for a while so might be working. The Local Authority have an arrangement with the resident to collect all the rubbish kindly collected.

In addition:

Road repairs: Bridge by Cross Foxes will need a crane involved in repairs so road likely to be totally shut for few days with diversions. We will be informed when.

Planning committee is resuming 22nd of June by Zoom. As 20 members and about 5 Council employees they are trying to sort out logistics. Also speakers “for and against “are involved. Usually monthly meetings with monthly site visits as well (so fortnightly effectively). Meetings can be from 2-6 hours so likely to be weekly for smaller amount of cases / week.

Parking: A resident spoke to Cllr McCusker about and ongoing issues with parking on the pavement opposite Dispensary Row. (previously Cllr McCusker has reported this issue to the Local Authority, who advised it was a Police matter). He is going to contact the Community Council and to ask if he can install a plant trough (and plants and maintains the flowers) this would not impede the use of the pavement.

Schools. Welsh schools likely to reopen 29th June for 4 weeks. Numbers differ but between 6 or 8 per class maximum. The whole school will need thorough fumigation every day. This is mainly to try and get children used to social distancing before September.

6. 4595. TO AGREE AND SIGN MINUTES OF THE FULL COUNCIL MEETING HELD ON 12th MAY 2020

RESOLVED – That the Minutes of the previous council meeting held on 12th May 2020 were approved by members

7. 4596. TO AGREE AND SIGN MINUTES OF COMMITTEE MEETINGS HELD

Website Committee- 1st June 2020

RESOLVED – That the Minutes of the above committee meeting/s were approved by members

8. 4597. TO NOTE ACTIONS FROM THE MINUTES OF PREVIOUS MEETING.

For information only

Parking on Turning Street reported to NWP – this situation will be monitored.

Rob Lawrenson advised on which design was chosen for the noticeboard – pavers have been sourced (FOC) for the area in front of the noticeboard.

9. 4597. REPORTS / ISSUES / DRAFT DOCUMENTS

- a) Tender Update on the Specification of Works and Tender documents for the new Public Toilets – The Quantity Surveyor has updated the schedule to include for a lower provisional sum for the drainage works now that (hopefully) the connections are simplified. He is in the process of gathering prices in for the works again. With that in mind and the impact that Covid 19 has had on the industry, in general, he is budgeting for around the £14 – 15K mark again.
- b) Update on remaining emails to change to @overton-on-dee.co.uk - Cllr Copeman will go through the set up with Cllr Roberts tomorrow. The only remaining email to be set up is Cllr Hellingman.
- c) Review and approve new layout of burial form and charges
Resolution: Members approved the new layout and reviewed charges.
- d) Eastwick Nursery – re-installing basketball net – Due before the end of June
- e) Approval of draft Emergency Framework Plan
Resolution: Members approved the document
- f) Request from Overton Growers for a contribution towards the £150 spent on bedding plants
Cllrs Roberts and Whittaker requested this item was deferred as the Growers need to meet to discuss this request (they have not been able to meet due to the Covid-19).
- g) Overton Oracle – accounts (requirement for annual grants) - noted

10. 4598. TO RECEIVE ANY CORRESPONDENCE – none received

11. 4599. TO CONSIDER ANY HIGHWAY MATTERS

Items already actioned

Footpath 36 reported and work commenced to re-shuttered steps (going down to the treatment tank via the woods)

Bridleway 16 reported to WCBC as a gate had been padlocked – WCBC to contact the landowner regarding the obstruction (opposite the turning for Asney Lane).

Cllr Alstead reported kerb damage on Station Road

Action: The Clerk to report

12. 4600. TO RECEIVE ANY PLANNING APPLICATIONS – none received

13. 4601. TO RECEIVE DETAILS OF INCOME AND PAYMENT OF ACCOUNTS

Code	Name	Description	£	
50 - Mowing Millennium Meadow	Contractor	Cutting Millennium meadow	£	230.00
132 - Electricity payment to FC for Defib usage	Overton Football Club	Electricity used for running Defibrillator	£	13.49
<i>Meter reading 71 x .19p = £13.49</i>				
155 - GoToMeetings	Charlotte Copeman	Reimbursement - GoToMeetings	£	54.00
127 - Hosted email account	Visionict	Hosted email accounts	£	259.20
10 - Clerk's wages	AVOW	May wages	£	1,186.68
11 - Public Toilet Caretakers wages	AVOW	May wages	£	308.32
13 - Employers National Insurance payments	AVOW	May wages	£	62.74
156 - Tax	AVOW	May wages	£	5.60
14 - AVOW Payroll charges	AVOW	May wages	£	22.00
40 - WCBC refuse collection charge for bin	WCBC	Weekly collection of dustbin at Playing field	£	53.75
102 - Water	Hafren Dyfrdwy	Water bill WC	£	34.38
67 - Work Mobile	Katrina Chalk	Mobile phone & monthly pay as you go set	£	7.50
66 - Telephone and Broadband	XLN	Telephone and broadband service	£	51.53
63 - Public Toilets Rates	WCBC	Non Dom Rates - Public Conveniences	£	80.00
61 - Water bill at cemetery	Hafren Dyfrdwy	Water bill - Cemetery	£	3.54
64 - Rates Non dom for garage store	WCBC	Non Dom Rates - Pavillion Garage	£	62.00
62 - Rates Non dom Cemetery	WCBC	Non Dom Rates - Cemetery	£	58.00
17 - Grass Cutting	Contractor	Grass cutting in the cemetery	£	280.00
20 - Litter collection and Litter bins	Contractor	Litter collection	£	60.00
26 - Cutting Cemetery extension	Contractor	Grass in the Cemetery extension cut & litter cleared	£	60.00
23 - Maintenance work	Contractor	Repair shuttering	£	25.00
27 - Grass Cutting	Contractor	Grass cutting in the Cenotaph	£	35.00
29 - Grass cutting	Contractor	Grass cutting in the Playing Field	£	240.00
31 - Raking existing bark	Contractor	Rake existing bark	£	60.00
32 - Litter Collections / Dustbins	Contractor	Litter collection	£	120.00
33 - Cutting Football Pitch	Contractor	Grass cutting football pitch	£	50.00
34 - Weeding barked area o/s Pavillion & Scout Hut	Contractor	Weeding barked area	£	30.00
41 - Emptying dog bin in Millennium Ave	Contractor	Emptying Dog waste bin MM	£	60.00
149 - Cut grass/tide area front of MM gate	Contractor	Grass cutting in front of Millennium gate	£	30.00
52 - Misc.	Contractor	Grass cutting	£	60.00
<i>Grass cutting some areas normally cut by WCBC (Covid-19)</i>				
50 - Mowing Millennium Meadow	Contractor	Cutting Millennium meadow	£	230.00
			TOTAL	3,832.73

Resolution: Approval of income and expenditure proposed by Cllrs Lynch, Roberts and England

14. **4602. TO RECEIVE ANY FINANCIAL STATEMENTS YEAR TO DATE INCLUDING** – including financial forecast

OVERTON COMMUNITY COUNCIL INCOME 2020/21	£	Opening Balance minus Community Agent Annual Grant	Ringfenced	£
Opening Balance at 1 April 2020	£ 59,790.00	£ 31,210.00	Community Agent Annual Grant (£61,621.91) received in two payments, first in March £40k, second in April 2020, £21,621.92. Note £11,420 was paid out in March and £3,328.75 in April. Additional funding for Community Agents allocated from WCBC due to Covid-19 received 29th May 2020 - £1,785.00	£ 48,658.16
Precept 2020/2021	£ 67,469.00	£ 67,469.00	Reserve (20% of Precept)	£ 13,494.00
Income to date	£ 9,099.88	£ 7,314.88	Grant and budget towards new public toilets at the Playingfields	£ 11,000.00
Income	<u>£ 136,358.88</u>	<u>£ 105,993.88</u>	Community Chest Grant 2019/2020 (Previously known as Solar Panel Contribution)	£ 695.00
			Pavilion improvement funds raised through the Community Chest 2019/2020	£ 500.00
			Parade funds raised through the Community Chest 2019/2020	£ 2,200.00
			Snellius Energy contribution (to be used as the Community Chest Grant 2020/21)	£ 2,837.48
Less Ringfenced Total	<u>£ 79,425.64</u>	<u>£ 30,767.48</u>	Parade money raised through tombola	£ 41.00
Total	<u>£ 56,933.24</u>	<u>£ 75,226.40</u>	Total Ringfenced	<u>£ 79,425.64</u>
	-	-		
Actual expenditure to May 31st	£ 9,109.18	£ 9,109.18		
Forecast expenditure to YE March 31st	£ 60,575.87	£ 60,575.87		
Expenditure	<u>£ 69,685.05</u>	<u>£ 69,685.05</u>		
Reserve for April 2020 to March 2021	£ 13,494.00	£ 13,494.00		
Forecasted balance at YE 31 March 2021	<u>£ 742.19</u>	<u>£ 19,035.35</u>		

Members noted the financial statement and financial forecast to date.

Information only

Snellius Energy (Solar Farm contribution) received £2,837.48

15. 4604. TO SET ANY DATES FOR MEETINGS

- Playingfield Committee (due to be held on Saturday 13th June) - visual inspection of the Millennium Meadow; arrangement for clearing weeds and supports around whips, spreading mulch.
- Cemetery Committee – inspection of headstones – **Cllr Walker to arrange meeting**
- Amenities Committee - **Cllr Lynch to arrange meeting**

16. 4605. TO RECEIVE ANY AGENDA ITEMS FOR THE MEETING AND CONFIRM DATE (14th July 2020) – none raised.

The Chair closed the meeting at 19.44hrs