

OVERTON COMMUNITY COUNCIL



Clerk to the Council: Mrs Katrina Chalk
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6th July 2020

To the Councillors of Overton Community Council.

You are summoned to attend the meeting of **OVERTON COMMUNITY COUNCIL** to be held remotely, on Tuesday 14th July 2020 6.50pm – Council meeting commences at 7.00pm, (The Local Authorities (Coronavirus) (Meetings) (Wales) Regulation 2020). The business to be transacted is as set out in the agenda below. Members of the public are welcome to attend the meeting and may speak on any issues between 6.50pm and 7.00pm – Please email the Clerk for log-in details.

A handwritten signature in black ink, appearing to read 'Katrina Chalk', enclosed in a thin rectangular box.

..... Katrina Chalk (Clerk to Overton Community Council)

AGENDA

1. To accept apologies for absence
Received: Cllr England, County Cllr McCusker
2. To disclose personal and pecuniary interests in items of business discussed at the meeting
3. To receive any questions or comments from the public attending the meeting
4. To consider any Police Matters – **Please view on - <https://www.police.uk/your-area/north-wales-police/overton/>**
5. To consider any County Council matters

For Cllr McCusker to update members on

- a) Has the date for the gulleys to be cleared in Overton been set?
- b) Replacement windows on School Lane
- c) Grid on Wrexham Road- adjacent to the Playingfield, already reported to WCBC

Request Cllr McCusker to actions

- a) Who is responsible for the bench on the Wrexham Road (left hand side prior to the brow of the hill).
 - b) Wrexham Road pavement leading down the hill – request to be cleared by WCBC.
6. To agree and sign minutes of the previous full council meeting 9th June 2020
 7. To agree and sign minutes of previous Committee Meetings
 - Playingfield Committee Meeting – 13th June 2020
 - Website Committee Meeting – 22nd June 2020

8. To note actions completed from the minutes of previous meeting

For information only

Playingfield Committee Meeting

- Condition of dugouts on football field –Cllr Walker to speak to a member of the football club. Clerk has written to the football club to ask for the maintenance work to be carried out – **Clerk advised by FC that materials will be purchased soon and work carried out.**
- Wildflower area in the Millennium Meadow - Katie Piercy advised the initial notice explaining what had been done on this test patch had to be removed as the wording was a little harsh. The area has been weeded recently – a lowland hay mix has been sown in this area, it may take 2 years to establish properly with Ox Eye Daisies and yellow Rattle Flower being the first to grow.
- The Playingfield Contractor has been asked to cut the hedge of the Wrexham Road as a matter of urgency. The landowner responsible for the other section of hedge has also been asked to cut it back. The Clerk requested WCBC to clear the pavement as plant debris is reducing the width of the pavement – All actioned. Volunteers cleared the Wrexham Road pavement.

9. To receive reports / issues from

- a) Members to note comments from External Auditor – if report received.
- b) Members to approve Specification of Works and Tender document for the new Public Toilets and dates for the Register of Interest.
- c) Update on remaining emails to change to @overton-on-dee.co.uk - The only remaining email to be set up is Cllr Hellingman.
- d) Members to consider notifying all clubs and organisations of the Grant available through the Community Chest.
- e) Members to consider the purchase of a bench to be placed in the Millennium Meadow as a memorial to Gertie Osborne (family need to be approached first and landowner).
- f) To review and approve the Lease between Overton Community Council and Overton Recreational Football Club – emailed to members prior to the meeting.
- g) Reopening of the Public Toilets - Consider and approve cleaning procedures and social distance guidance signs - suggested opening date 15th July 2020. Gloves and face masks have been purchased.
- h) **Website update**
 - Approval of Accessibility Statement for the OCC website.
 - Approval for two years and current years' minutes and agenda to be uploaded onto the website. Historical minutes can be sourced and viewed via the OCC Office/Clerk
 - Note new layout and colour.
- i) Members to consider applying for loss of income funding – Welsh Government are working through the process of distributing a further £78m which has been made available from the supplementary budget to support the local government sector, including loss of income as a result of the Covid 19 lockdown. Welsh Government recognise that loss of income may also be having an impact in some community and town councils, and the expectation is that community councils will be eligible to draw on this funding where appropriate. Currently an application process and criteria are being developed - Cllr Copeman

j) For information only

- Overton Twinning Association Accounts
- Eastwick have reinstalling basketball net and broken post on the wobbly bridge – photos emailed to members prior to the meeting.
- Butterfly wildflower area set up in the Cemetery extension field – photos forwarded to members.
- Currently (6th July 2020) Playgrounds in Wales are not allowed to open. Advice and Guidance received from Insurance Company and RoSPA. <https://www.rospa.com/play-safety>
<https://www.parishinsurance.co.uk/resource-centre/#1593600509084-678599ef-9440>

10. To receive any correspondence

- Email from landowner (land down by the river) raising concerns about groups of young people congregating during the warm weather, leaving litter there and, due to the length of time there, blocking the access to the river, for cattle.
- Request from Fitness Instructor to use the Playingfield for Boot Camp and Pilates Classes during over the summer months (weather dependent).
- Request from resident to install a stone trough on the Wrexham Road pavement, opposite Dispensary Row.

11. To consider any Highway matters

12. To receive any additional planning applications/decisions

P/2020/0222 - Model Farm Knolton Bryn Overton Wrexham - Change of Use to Equine Stud, New Stables, Horse Walker and Exercise Arena

P/2020/0198 - Knolton Farm St Martins Road Overton Wrexham - Conversion of Outbuilding into A Dwelling and Use of Dutch Barn for Garaging and Domestic Storage

13. To agree and receive details of income and payment of accounts – addendum attached

Information only

Ride on mower sold for £1500 - asset register amended

14. To agree and receive any financial statements year to date – addendum attached

15. To set any dates for meetings

- Cemetery Committee – inspection of headstones
- Amenities Committee
- Finance Committee – Check to be carried out (in person) – Risk Assurance document emailed to members prior to meeting.
- Working Party/s to review: Internal Control Document; Expenses Policy; Financial Regulations

16. To receive any agenda items for the meeting and confirm date (15th September 2020)