

OVERTON COMMUNITY COUNCIL MINUTES OF MEETING 9TH JANUARY 2018

PRESENT: Cllr Copeman, Cllr Hellingman (Chairperson) Cllr Lynch, Cllr Pugh, Cllr Roberts, Cllr Stevenson and Cllr Walker

PCSO Simister
County Councillor J McCusker
Clerk

1. 3972. COMMENTS & QUERIES FROM MEMBERS OF THE PUBLIC ATTENDING THE MEETING

Caroline Tudor-James, Penley Rainbow Centre, gave a short presentation on Community Agents, their roles and how the new contract between OCC and the Rainbow Centre would operate.

2. 3973. APOLOGIES FOR ABSENCE

Apologies received

Cllr Miller, Cllr England, Cllr Coles

3. 3974. TO CONSIDER ANY POLICE MATTERS - noted and attached

PCSO Simister went through the crime stats with members and additional information was supplied. Members thanked PCSO Simister for simplifying the format.

4. 3975. DISCLOSURE OF PERSONAL & PECUNIARY INTERESTS IN ANY ITEMS DISCUSSED IN THE MEETING - none given

5. 3976. COUNTY COUNCIL MATTERS

County Councillor McCusker gave an update on the new 146 operator. Other current forms of transport available to residents was discussed.

Resolved: The Clerk and Councillor McCusker will look into the alternative services available and contact the Overton Oracle in order for this information to be added to an forthcoming article

An update from the Executive Board Meeting was also given, including the 'Difficult Decision' discussions.

6. 3977. TO AGREE AND SIGN MINUTES OF THE FULL COUNCIL MEETING HELD 12TH DECEMBER 2017

RESOLVED – That the Minutes of the previous council meeting held on 12TH DECEMBER 2017 were received and confirmed as a correct record - all in favour.

7. 3978. TO AGREE AND SIGN MINUTES FROM ANY COMMITTEE MEETINGS None held

8. 3979. ACTIONS FROM PREVIOUS MEETINGS

The following items were noted

3954 Comments from members of the public

- PCSOs advised of the concern some residents have regarding speeding vehicles - PCSO Simister advised that a speed watch has recently been carried out - the clerk will obtain the results.

3693. To received reports/issues/draft documents

- The covering letter for the Tender for the Cemetery Project and advert have been compiled and published - the Clerk advised that three contractors had shown an interest in the Tender.

3966. To consider any highways issues

- All the items raised were checked/reported to Highways (WCBC)

9. **3980. TO RECEIVE FEEDBACK FROM CLLRS RE: CONSULTATIONS AND MEETINGS**

ATTENDED - Please note all reports are available on the Overton on Dee website prior to the meeting and minutes once approved.

- Town and Community Council Forum - 14th December - Cllr Lynch - emailed to members prior to meeting. - **noted**
- One Voice Wales Meeting - report was circulated prior to the meeting - **noted**

10. **3981. TO RECEIVE REPORTS / ISSUES / DRAFT DOCUMENTS.**

- a) Approval of Precept for 2018/19
Resolution: Members agreed and approved the final Precept figure for 2018/19
- b) To approve and sign Community Agent Contract
Resolution: Members agreed and approved the contracts between Overton Community Council, Wrexham County Borough Council and Penley Rainbow Centre.
They approved the Clerk could sign the documents as she is also the Responsible Financial Officer.
- c) Proposed diversion of Overton public footpath 11
Resolved: No objections to this application
- d) Old Printer/Ink Cartridges - consider selling/donating
Action: The Clerk will advertise the ink cartridges on Facebook at a reduced price.
- e) The Data Protection Act - coming into force 25th May 2018
• Working Party to be set up to look into the forthcoming new Data Protection Act
Action: Cllrs Copeman and Roberts, with the Clerk, will meet to discuss the new Act and the impact on the community council. They will report back to Council during the March meeting.

11. **3981. CORRESPONDENCE RECEIVED**

The Clerk reported on information and general correspondence that had been received and was available for members' perusal at the meeting. Members considered and dealt with the correspondence as follows:

| Organisation | Details and action taken |
|--|--|
| British Ironwork Centre | Request to work in partnership with neighbouring parishes - Clerk to contact company regarding the village fete, sponsorship and attendance. |
| HMRC | Changes to VAT126 claims - advance notice of replacement to customer identification number and updating of guidance (no additional information currently available online) |
| Wrexham Town and Community Council Forum | Additional meeting on Planning Application for Community Councils - 4pm Thursday 1st February 2018 - Guildhall |
| Overton Oracle | Letter regarding the current transport services available to residents of Overton and whether a car share scheme could be supported by OCC - the clerk to research what is currently available and respond to the Oracle. |
| Post Office | Clerk to make enquiries with the Post Office regarding a new location for the Overton Post Office. |

12. **3982. MATTERS BURIALS & MEMORIALS** - none

13. **3983. TO CONSIDER ANY HIGHWAYS** - none

14. **3984. PLANNING APPLICATIONS**

P/2018/0001 - The Orchards plot adjacent to Penyllan House, Penyllan Street, Overton.
Erection of detached dwelling and garage (amendment to planning permission previously granted under P/2014/0115 - alterations to "as build development" and variations to approved scheme(in retrospect)).

Members discussed the above mentioned application, they noted that some of the information given in this retrospective application is outdated i.e. Leylandii running parallel with the drive has been removed (a wooden fence has been installed in its place - within the grounds of the village hall).

It was also noted on drawing 010 it states a 'New European Hornbeam planted on land under control of client' members would like to know why this has been detailed as this is apparently on the land connected to the Grade II property.

Members objected to the retrospective application on the following grounds:

The proposed minor alterations to the property do not adhere to **Policy EC7** which states 'the priority will be to preserve and/or enhance those buildings which contribute to the unique character of the area.

New buildings in conservation areas, whether listed as of special architectural or historic interest or not, must reflect the design and character of the area as a whole and the form, scale, detailing and materials of existing buildings

Members noted: The roof height is not in keeping with the neighbouring properties, one of which is a grade II listed property and the village hall which is a building of visual interest/important townscape group. The additional height of the roof and gable parapets makes the property stand out, rather than blend in with its surroundings.

Policy EC9 stipulates that 'new development affecting a listed building must be sympathetically designed so as not to harm the listed building's historic integrity and identity.' Although The Orchards is just outside the conservation area, due to its location it has a direct impact on the Grade II listed property.

This property does not make a positive contribution to the appearance of the nearby locality (**GDP1**) and should be reinstated as per the original approved application.

15.3985. COUNCIL FINANCIAL STATEMENTS

Balance on 31/12/2017

| | |
|-----------------|--------------------|
| Current account | £ 1,000.00 |
| Savings account | £ 47,843.34 |
| Total | £ 48,843.34 |

Ring fenced /

Pre-allocated funds * (**£24,884.00**)

Available Balance **£23,959.34**

* This includes reserved figure and monies put aside for projects or specific expenditure i.e. Christmas light installation this year.

16. 3986. TO RECEIVE DETAILS OF INCOME AND PAYMENT OF ACCOUNTS

DECEMBER EXPENDITURE

| Details | Sum £ | Method of Payment | Precept 2017/18 | Current Balance to date | Power | Approval Signatures | | |
|---|------------------|-------------------|-----------------|-------------------------|--------------------------------------|---------------------|--|--|
| Dee Valley Water - Direct Debit for Cemetery water bill | 3.06 | D/D | 30.00 | 20.81 | Open Spaces Act 1906 ss 10 | | | |
| WCBC - Removal of Commercial waste - weekly | 50.42 | D/D | 600.00 | 347.94 | Open Spaces Act 1906 ss 10 | | | |
| WCBC - Non Domestic Rates - Pavilion Garage | 57.00 | D/D | | | Open Spaces Act 1906 ss 10 | | | |
| AVOW - payroll provider and administration charge | 1,380.00 | S/O | 16,036.96 | 8,475.39 | Local Government Act 1972 s111 | | | |
| Plusnet - office telephone and broadband | 42.54 | D/D | 550.00 | 213.10 | Local Government Act (LGA) 1972 s111 | | | |
| Overton Village Hall Management Committee - Hire of Parish Room (Dec 1) | 117.00 | BACS | 300.00 | 27.00 | Local Government Act (LGA) 1972 s111 | | | |
| Celtic Fire Security - annual fire extinguisher check at the Football Pavilion and Garage (Dec 2) | 53.82 | BACS | 45.00 | -8.82 | Local Government Act (LGA) 1972 s111 | | | |
| SAGE - Accounts software renewal - to 6th January 2019 (Dec 3) | 201.60 | BACS | 210.00 | 8.40 | Local Government Act 1972 s 150(6) | | | |
| Contractor - Maintenance of Playingfield, Cenotaph and Cemetery - (Dec 4) | 140.25 | BACS | 11,519.00 | 4,040.52 | Open Spaces Act 1906 ss 10 | | | |
| SLCC - renewal of annual membership (1st February 2018) | 147.00 | BACS | 500.00 | 353.00 | Local Government Act (LGA) 1972 s111 | | | |
| Total | £2,192.69 | | | | | | | |

DECEMBER - INCOME

| Details | £ | Voucher No |
|---|---------------|------------|
| Overton Recreational Football Club - 2nd rent installment - (£170 total received) | £80.00 | 77 |
| Total | £80.00 | |

Members approved and authorised the expenditure listed above

Proposed Cllr Stevenson and Seconded Cllr Roberts

17.3987. AGREE ANY MEETING DATES

- Finance Committee Meeting Tuesday 17th January 7pm (Finance check and 2017/18 Audit preparation)
- Data Protection Working Party - Cllr Copeman, Roberts and the Clerk will meet to discuss the process and procedures which need to be put in place (Cllr Roberts to email dates when available to meet).
- Playingfield Committee Meeting - Cllr Walker to set up meeting.

18.3988. TO RECEIVE ANY AGENDA ITEMS FOR THE NEXT FULL COUNCIL MEETING (13TH FEBRUARY 2018)

- To Consider Grant applications
- Tender applications
- Update on Community Agent
- Fete update

The Chairman closed the meeting at 21.10hrs