

# Overton Community Council

## Website Committee

### Minutes of the meeting held on Tuesday 7<sup>th</sup> January 2014

**Present:** Cllr C.Hellingman (Chair), Cllr D.Burton, Cllr P.Coles, Cllr L.Pugh, Mr J.Allwood

**No show:** R.Hewitt.

**1. 2014.01 Questions or comments from members of the public.**

None received.

**2. 2014.02 Disclosure of personal and pecuniary interests in items of business to be discussed.**

None.

- 3. 2014.03** It was agreed by all attendees, that we had sufficient good quality photographs depicting aspects of the village, to enable a rolling bi-monthly changing main picture on the front page of our Community Website.  
Additional photographs will be taken during the coming year depicting other village views and aspects of Overton village life. (Photographs to be taken by no specific nominated person, open to all).

- 4. 2014.03.1 [Action]** Mr Allwood to email to all attendees a copy of the photographs that he currently has that could be used as the main pictures on the front page.

- 5. 2014.04** Cllr Pugh suggested that if there was room on the front page, she would like to see additional photographs of village community life (Active Photos). Cllr Pugh stated that she was concerned that if we only had photographs depicting architectural or historic aspects of the village, our overall image of a lively forward thinking and progressive village, may be unrecognised by browsers of our website.

- 6. 2014.04 .1** All attendees agreed that this was a very good idea, and Mr Allwood identified that there was more than sufficient room to be able to include this item.

**[Action]** Mr Allwood would re-format the page to provide a suitable area.

- 7. 2014.04.2** A brief discussion about the types of features that would be good for this took place, it was agreed that many items could be sourced from other community societies and activities, for example the yearly Eisteddfod.

- 8. 2014.05** Cllr Coles stated that maybe we could also promote the village life by also including photographs of local businesses.

It was agreed that photographs of the village would most likely include local businesses, and additionally photographs of specific society group activities having been taken within a local business would be acceptable, as these would not be seen as advertising the business but promoting village life and our village environment.

9. **2014.06** Mr Allwood had at the 'Working Party Review' 03/12/13, had an action to redraw the Overton village community map, but he reported that he had found an existing completed map with boundaries, **[Action]** Mr Allwood, was now going to apply a screen shot with a link to enable us to use this version.
10. **2014.07** **[Action]** Cllr Burton was to liaise with Mr Allwood, regarding applying walks onto the map.
11. **2014.08** Mr Allwood reported that whilst he was looking into the transfer of our 'Domain' ownership, he had discovered that it had been renewed recently without consultation with the 'OCC'.
12. **2014.08.1** It was also noted that the recorded address for any correspondence related to the domain, was still No.1 St. Marys Court, therefore any related mail would now be lost as there was no link between this address and any member of the 'OCC'.
13. **2014.08.2** **[Action]** Mr Allwood will identify the most effective way to transfer this domain ownership from its current to the 'OCC', with the aim of controlling this by the clerk of the 'OCC', including the transfer of the current mailing address also to the 'OCC' office.
14. **2014.08.3** Cllr Burton suggested that we sit on any related invoice until Mr Allwood reports back with his findings.
15. **2014.09** Our official launch date of January 2014 was looking good for the new web format, Mr Allwood would complete the final pieces. Our planned schedule was to launch /release new site during the next 10 to 14 days.
16. **2014.10** **[Action]** Mr Allwood to forward links to the Website committee members to enable us all to log-in and trial / play with the various features.
17. **2014.11** It was decided that a small inclusion in the February Oracle, with reference to local Societies utilizing the Website to advertise themselves and their associated activities, would be beneficial. **[Action]** Cllr Burton agreed to construct a small article for inclusion with this aim in mind.
18. **2014.12** **[Action]** Mr Allwood to forward information to the Website committee members during the coming few days, so that we can all take time out to check through and approve accordingly.
19. **2014.13** **Date of next meeting**  
Tuesday February 18<sup>th</sup> 2014 at 7.30pm  
  
The meeting closed at 20.30 hours.