**Overton Community Council**

**Playingfield Committee Meeting 6 September 2014**

**Present** Cllr Coles, Cllr Hewitt, Cllr Lynch (Chairman), Cllr Rogers

1. **2014.33 Questions or comments from members of the public**

NONE

1. **2014.34 Apologies**

Cllr England

1. **2014.35 To disclose personal and pecuniary interests in items of business discussed at the meeting**

NONE

1. **2014.36 To discuss matters arising from previous minutes**

**External Inspection of Pavilion**

All actions done

**Internal Inspection of Pavilion**

Lagging of pipes and ceiling done

Painting of all rooms not done – Football Club to be contacted

**Playingfield Inspection**

Leaf mould has been removed

Drains around car park have been cleared

Playingfield Rota – ongoing, Cllr Hewitt to be put on the rota

Bench near the fence and Spring/Bouncy Seat – continue to monitor

Trims/uprights need renewing – Cllr Lynch to action (see point f below)

1. **External and Internal Inspection of Football Pavilion**

**External Inspection**

All pipe work has been done and looks good.

Drain covers need putting over all drains to stop bark and debris blocking them up

***Action Football Club***

Two broken windows need replacing/repairing ***Action Football Club***

**Internal Inspection**

General collection of litter from home/away teams and all rubbish to be put out for bin day on Friday ***Action Football Club***

Painting inside of all rooms should have been done – needs to be done by the end of the year as per the conditions of the lease ***Action Football Club***

**Garage Inspection**

Overall very tidy

4ft kissing gate at the back of the garage no longer needed – sell? Cllr Lynch to raise this matter at OCC meeting on 9 September 2014 ***Action Cllr Lynch***

1. **Report from RoSPA**

Cllr Lynch went through the report following the RoSPA Inspection. The reports shows overall the equipment is of low risk.

* + Bins/Benches – to be monitored on weekly OCC inspections
	+ Activity Trail – some of the timbers need replacing – contact Eastwick Nurseries for a quote to do the work ***Action Clerk***
	+ Mini Football Posts – need removing but this will be done on installation of new equipment
	+ Cableway – timbers need monitoring on weekly OCC inspections. There is some filling in needed on the far end matting – ask Pat Loughlin to fill in ***Action Clerk/P Loughlin***
	+ Large Multiplay equipment – timbers need monitoring on weekly OCC inspections.
	+ Swings – one of the support timbers need replacing – Eastwick Nursery have already quoted for this – ask Eastwick to go ahead and replace ***Action Clerk***
	+ Trims and uprights – need repairing/replacing – Cllr Lynch will get a price for the timbers and nails. Then a day will be set to go and do the work required – all OCC Councillors will be asked to volunteer some time to do this – Cllr Lynch to discuss in more detail at next OCC Meeting on 9 September 2014 ***Action Cllr Lynch***
1. **Grant awarded for new play equipment**

Cllr Rogers explained that OCC have been successful in obtaining the WREN funding grant for three new pieces of equipment. OCC are awaiting registration with ENTRUST and have forwarded all the information WREN requested. Once OCC receive notification from WREN they can get Playquest to install the equipment.

1. **Repairs to existing equipment**

This will be discussed by Cllr Lynch at the next OCC Meeting on 9 September 2014 (as detailed above, under Trims and Uprights). Eastwick to be contacted to replace swing support timber (quote already obtained) and to get a quote to replace timbers on Activity Trail. ***Action Cllr Lynch/Clerk***

1. **Update on Football pitch/dugouts and concrete path**

The football pitch is in good condition and looks good.

Dugouts look OK – need to monitor litter after matches ***Action Football Club***

Concrete paths – need an update from the Football Club ***Action Football Club***

1. **Request from Contractor to consider replenishing the existing bark**

This was discussed and agreed to purchase bark and get P Loughlin to fill in the necessary areas around play equipment.

 ***Action Clerk/P Loughlin***

1. **Date of Next Meeting**

To be confirmed

 Meeting closed at 11.28am