

# **OVERTON COMMUNITY COUNCIL MINUTES OF MEETING TUESDAY 8<sup>th</sup> APRIL 2014**

**PRESENT:** Cllr D Burton (Chairman), Cllr P Coles, Cllr R Hewitt, Cllr J Kember, Cllr Lynch, Cllr Pugh and Cllr Rogers

PCSOs Jones and Maurice

K Chalk (Clerk)

## **1. 2778. COMMENTS & QUERIES FROM MEMBERS OF THE PUBLIC**

Mr David Williams attended the meeting to observe and express an interest in becoming a Co-opted Community Councillor.

## **2. 2779. APOLOGIES FOR ABSENCE**

Cllr S England – previous commitment

Cllr C Hellingman - working

County Councillor Lloyd Kenyon – previous commitment

## **3. 2780. TO CONSIDER POLICE MATTERS**

### **Crime Report March 2014**

Theft From Vehicle	0
BOTD (Burglary other than dwelling)	1
Theft & Handling	0
Criminal Damage	1
Anti-Social Behaviour	0
Burglary	1
<b>Total</b>	<b>3</b>

### **BURGLARY OTD:-**

Burglary at the Village Hall, damage to lock and window, nothing stolen; nothing found by CSI, remains undetected at this time.

### **BURGLARY:-**

Burglary at a house in the village; nothing stolen but PCSO Phil Jones has arranged Target Hardening pack from Community Safety. CSI did get something left at the scene, enquiries ongoing.

### **CRIMINAL DAMAGE:-**

Criminal damage at Overton Public Toilets; Mobile number left was checked but there is no proof that this person was connected as he denied all knowledge and nothing to put him at the location. He did state he had not received any weird calls on his mobile but will be changing the number anyway.

**Other issues** – RTC damage to car on Wrexham Road, IP found the damage when she got to work the next morning.

The school parking issues have also been monitored. This is a major issue outside all schools and we have been monitoring it in our respective areas. Whilst we are there, not many issues arise, but there are a few parents who still need to be told as they push their luck sometimes. We have devised a note to leave on the vehicles seen parked in dangerous positions or causing obstructions. This note shows the reg. no., make of vehicle, date, time, place etc. Generally leaving them a stern warning and letting them know we have their number and they will be prosecuted if this behaviour continues. We have sent letters home with the children for the parents' attention regarding these issues. Most of them are on our side and in agreement with what we are trying to achieve.

**PCSO Service Level Agreement:** - Dog fouling; there have been no sightings or reports regarding this but we will continue to monitor as usual whilst out on our patrols. We will be arranging an Op regarding this when we are all back on duty and shift allow.

**Chosen Service Level Agreement for April:** - parking along School Lane and foot patrols.

Cllr Lynch thanked PCSO Maurice for the comprehensive crime report which had been compiled.

**4. 2781. DISCLOSURE OF PERSONAL & PECUNIARY INTERESTS IN ANY ITEMS DISCUSSED IN THE MEETING**

Cllr Lynch – agenda item 10b, removal of conifer – employed by contractors.

**5. 2782. TO CONSIDER ANY COUNTY COUNCIL MATTERS** – none raised

**6. 2783. TO AGREE AND SIGN MINUTES OF THE PREVIOUS MEETING HELD ON 11<sup>TH</sup> MARCH 2014.**

RESOLVED – That the Minutes of the previous Overton Community Council meetings held on the above date were received and confirmed as a correct record.

**7. 2784. TO AGREE AND SIGN MINUTES OF THE FOLLOWING COMMITTEE MEETING**

Website meeting – 18<sup>th</sup> February

Cemetery meeting – 18<sup>th</sup> March

Planning meeting – 26<sup>th</sup> March

**8. 2785. TO CONSIDER MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETINGS**

Council minutes

a) Trees in the Millennium Meadow

The Clerk contacted the insurance company regarding the logs/tree stumps which have not been removed yet, to ascertain if the community council are covered with regards to personal injury claims. **The Community Council is covered as the required procedure has been followed.**

**11. 2771. CORRESPONDENCE RECEIVED**

3. Mr Ken Roberts raised concerns about the condition of the road on Turning Street and Bangor Road –**Clerk contacted Mr Edwards with advice received from WCBC.**

**9. 2786. TO RECEIVE FEEDBACK FROM CLLRS RE: CONSULTATIONS AND MEETINGS ATTENDED SINCE THE LAST COUNCIL MEETING**

a) Drop in - 3 members of the public attended, issues raised;

Vehicles blocking resident's drives whilst parents dropping children off at school and too close to junctions (causing an obstruction) on School Lane  
Dog fouling  
Litter

How many tickets had the PCSOs issued with regards to dog fouling and littering. Also foot patrols being carried out by two Community Officers – was this necessary?

#### **10. 2787. TO RECEIVE REPORTS AND ISSUES**

- a) Annual Return 31<sup>st</sup> March 2014 – **members acknowledged the balance sheet figures submitted by the Clerk. The documents for the audit will be prepared next week and submitted to the internal auditor.**
- b) School Governor Report – **Cllr Rogers advised the meeting that the date of the Estyn inspection has yet to be announced. Funding has been received for an outdoor classroom to be built.**
- c) Beer festival event update – **Cllr Coles updated the members on the planned event; £5 entry fee, beer will cost £2.60 a pint, sausage and bread rolls will be served, and a raffle will be held. The music for the evening is yet to be decided but it will be a local band or solo artist.**
- d) Wild flower planting – **Cllr Coles advised the meeting that the wild flower planting project is going very well. The Beavers planted up a flower trough outside Clive Hellingman's house. The Cubs planted flowers in the Victorian water pump close to the Old Police Station. An area of the cemetery is being prepared for wild flower seeds to be sown. The Cubs will be assisting with the preparation. Clare from Wildbanks Conservation has been giving professional advice on how the ground should be prepared. Cllr Pugh has also offered professional guidance on species. A thank you note will be written to Clive Hellingman for supplying the trough. St Mary's School will be offered some of the seeds for their outdoor classroom project.**
- e) Consideration and approval of the price to charge Lomac Ltd for the rental of part of the garage at the Pavilion. – **The Clerk received advice from the insurance company regarding sub-letting the garage. Members approved the rental of the garage to Lomac Ltd at a charge of £60 per year (one off payment). Action: Correspondence to be written to Lomac Ltd to advise of rental charge, insurance criteria and to emphasise that the ride on mower can only be used on Community Council land.**
- f) Litter picking – **Cllr Coles updated the meeting regarding recent litter picks. Action; The Clerk to contact WCBC regarding litter on Argoed Lane.**
- g) Overton Recreational Football Club – update on maintenance work – **Cllr Lynch said that a recent inspection of the Football Pavilion had seen an improvement in the general tidiness of the building. There is however concern about the condition of the waste pipework and drainage. The Clerk is due to meet Ian Woolley to discuss what maintenance work, if any, is required.**
- h) Removal of conifer in Cemetery – All Things Trees - £330 (plus VAT) – **proposed by Cllr Pugh and seconded by Cllr Kember, all in favour.**

#### **11. 2788. CORRESPONDENCE RECEIVED**

- 1. Sunflowers – approval from the community council for a helicopter to land on the football pitch in December to allow Father Christmas to come and have afternoon tea (15<sup>th</sup> December is the proposed date) in the Scout Hut – if approved, the Football Club and Mr Tim Rosselli will be approached to give their permission – **Cllr Rogers proposed and Cllr Lynch seconded the approval for the use of the football pitch for the helicopter – all in favour.**  
**Action: Clerk to contact Sunflowers to confirm approval with certain provisos.**
- 2. Housing and Public Protection Department – suggestions for Environmental Schemes to be considered in 2014/15 **Action: Clerk to contact County Councillor Kenyon to ask if the garages at Poethlyn Terrace could be considered for the scheme.**
- 3. North Wales Police – Inspector Nick Evans moving onto investigation Support Team based in St Asaph. Sergeant Andy Jones will be taking over the role temporarily – **information only.**
- 4. Shared Access – mobile phone mast installation – **Action: Clerk to contact Mr Tim Rosselli and advise him of the scheme.**
- 5. Wrexham CBC – the handover of the public toilets – **Action: Clerk to advise WCBC that Overton Community Council require some indication of the lease figure.**
- 6. Donation from the James Elson Trust Fund – **Action: Clerk will contact Mrs Mary Elson to pass on the thanks of the Community Council, invite Mrs Elson to the opening event for the new play equipment installation and advise her that a plaque will be engraved and placed at the Park on or near to the new equipment to acknowledge James and the donation from his trust to the project.**

7. Email from Cllr Hellingman regarding possible absence from Council meetings – **members agreed to review the situation at the next meeting.**

**12. 2789. BURIALS & MEMORIALS** – none received

**13. 2790. TO CONSIDER ANY HIGHWAYS MATTERS**

WCBC have chopped down tree obstructing new 30mph signage  
Cloy Lane signs have been clipped by a vehicle and are pointing in the wrong direction.

**14. 2791. PLANNING APPLICATIONS** – none received

**15. 2792. TO RECEIVE DETAILS OF INCOME AND PAYMENT OF ACCOUNTS**

**MARCH**  
**EXPENDITURE**

Details	£	Cheque No.
Cemetery non domestic rates	33.00	D/D
Pavilion garage – non domestic rates	50.00	D/D
WCBC – invoice for payment of wages (Mar 1) Clerk's wages for Feb	698.02	2494
Caretaker's wages for Feb	238.32	
2 <sup>nd</sup> Caretaker's holiday pay for 2013/14	19.48	
Staples – purchase of ink cartridges, minute display books and indexes	130.59	2495
Cancelled cheque		2496
Katrina Chalk – reimbursement for photocopying, laminating and refreshment purchases (Mar 4)	19.65	2497
Lomac Ltd (formally P JL Services) litter collection at the Playingfield and Cemetery (February and March) (Mar 5)	144.00	2498
Maxwell's – printing of sets for grant application (Mar 6)	52.05	2499
One Voice Wales – training course (Community Engagement) attended by Pene Coles (Mar 7)	30.00	2500
Katrina Chalk – reimbursement for photocopying and refreshments purchased (Mar 8)	14.04	2501
David Burton – reimbursement for lock for office door	14.98	2502
All Things Trees – Removal of windblown conifer in cemetery and two oaks and 1 horse chestnut in Millenium Meadow (made safe) Fell 1 oak and reduce 1 oak (Mar 10)	3480.00	2503
Chris McGreary – repair section of fencing between Wrexham Road and Park (Mar 11)	146.22	2504
Wrexham County Borough Council – invoice for Clerk's wages	810.38	2505
Public Toilet Caretaker's wages	210.46	
Dee Valley Water – cemetery water bill (Mar 13)	7.69	2506
Supreme Hygiene – invoice for sanitary units in the public toilets (Mar 14)	218.40	2507
<b>Total</b>	<b>5147.87</b>	

## INCOME

Details	£	Voucher No
Mr Frank Walsh – reservation of a burial plot (B53)	75.00	659
Mr L D Walsh reservation of two burial plots (B50 Mrs Pauline Stanford and B52 Messrs' Walsh)	150.00	660
Mr Mike Evans – advert in village fete programme	50.00	661
<b>TOTAL</b>	<b>275.00</b>	

**Proposed by Cllr Lynch, seconded by Cllr Hewitt, all in favour.**

### **16. 2793. COUNCIL FINANCIAL STATEMENTS**

Balance as at 31/03/2014

Current Account       £ 1,000.00

Savings Account       £ 37,651.08

**TOTAL           £ 38,651.08**

**Proposed by Cllr Pugh, seconded by Cllr Rogers, all in favour.**

### **17. 2794. TO RECEIVE ANY AGENDA ITEMS FOR THE ANNUAL GENERAL MEETING AND DATE (13<sup>TH</sup> MAY 2014)**

One Voice Wales – feedback from meeting – **Cllr Kember**

Fete update – **Clerk**

Website update – **Clerk/Cllr Hellingman**

School Governor Report – **Cllr Rogers**

**Written reports from Cllr Coles on the following;**

Wild Flower planting

Litter picking

Beer festive

Meeting closed at 9.15pm