

OVERTON COMMUNITY COUNCIL

Website Committee

Minutes of the meeting held on Monday 17th December 2012

Present: Cllr M Minihane (Chair), Cllr D Burton, Cllr R Hewitt, Mr J Allwood (IT Consultant)

1. 2012.25 Questions or comments from members of the public

None received

2. 2012.26 Apologies for Absence

Apology received from Councillor L Pugh (illness)

3. 2012.27 Disclosure of personal and pecuniary interests in items of business to be discussed

None

4. 2012.28 Matters arising from the minutes of the previous meeting – 29th October 2012

4.2 Churches – information received from the Methodist Church and included; information from RC Church remains outstanding.

4.3 Walks

Cllr Burton and J Allwood to arrange a meeting to progress this issue

5.1 Facebook page

The Facebook page now includes an invitation to readers to visit the website

5.2 Static pages

The Overton Surgery link is now in place

Overall considerable progress had been made since the previous meeting with only the following issues remaining outstanding:

Increase the number of random images

Create a box for up to date news

Add Costcutter telephone number

Keep Overton Tidy - Page to open NOT direct download

Neighbourhood Assistance Scheme – A5 size poster required

Scouts update – Cllr Burton to provide

5.3 Updating of Council pages

Mr Allwood will contact the Clerk after the Christmas break to progress the necessary training to enable her to update the Community Council pages.

Minutes for the Council meeting of 13th November 2012 have been uploaded

4.2 Councillors' retrieval of Council documentation

It was agreed that the use of email would be the best way for councillors to be able to access Council documents electronically, including those which would not be in the public domain.

5. 2012.29 New items discussed

5.1 It was agreed to create a new Children and Young People's section, to include the Play Centre, St Mary's Primary School, the Brownies, the Scouts and the Youth Club. The necessary changes were then made to the site.

5.2 Councillor Hewitt suggested the inclusion of a facility for local residents to table questions, suggestions and views to the Council through the website, this could be achieved by modification of the existing 'contact us' link. It was agreed that this would be progressed with the inclusion of an appropriate timescale for acknowledgement and response from the Clerk: JA would make the necessary amendments.

5.3 The new box for 2013 Minutes was created and minutes for 2010 archived.

5.4 Councillor Burton suggested the future inclusion of an article about the cemetery; this was agreed.

6. 2012.30 Date of next meeting

To be advised

The meeting closed at 8.40pm