

**OVERTON COMMUNITY COUNCIL
WEBSITE COMMITTEE
MINUTES OF THE MEETING HELD ON
1st AUGUST 2012**

Present: Cllr D Burton, Cllr M Minihane, Cllr L Pugh and J Allwood (IT Consultant)

1. 2012.14 Election of a Chairman

Councillor Minihane was elected unanimously.

2. 2012.15 Questions or comments from members of the public

None received

3. 2012.16 Disclosure of personal and pecuniary interests in items of business to be discussed

None

4. 2012.17 Matters arising from the minutes of the previous meeting – 15th May 2012

4.2 Churches – contact to be made as follows requesting information:

- a. St Mary's – Cllr Burton
- b. Methodists – Cllr Pugh
- c. RC Church – J Allwood

4.3 Walks

Cllr Burton and J Allwood to meet to progress

4.4 Old website

Oraica invoice for hosting for forthcoming year – JA to back up database and make alternative arrangements for website and email hosting prior to contacting Oraica; Cllr Minihane to then contact Oraica to terminate contract.

5.1 Google analytical information

It was agreed that there is a need to promote the website – Cllr Burton to speak to the editor of the Oracle in this regard.

5.6 Advertisers

Advertisers' fees are limited. It may be necessary in the future to seek some degree of financial support from the Community Council.

5.7 Bi-monthly meetings

It was unanimously agreed that this model should continue

5. 2012.18 New items discussed

5.1 Facebook and Twitter – JA has set up an Overton Facebook page – Cllr Burton will work on this; JA will register committee members as administrators. The committee felt that Facebook was a more appropriate way forward than Twitter.

5.2 Static pages – discussion took place on the development of static pages and the following list of action points was agreed, JA to progress:

- Home Page - Make the What's Happening font bigger.
- Increase the number of random images
- Create a box for up to date news
- Contact Us address needs to go directly to Mike's e-mail address
- Make the font size and colour the same on all Business pages
- Put in address for Stable Cottage
- Add Higher Penley Caravan site to business page
- Remove Penyllan Pork
- Add Costcutter - details in Oracle ad (not online)
- Change Vintage Interiors and Collectables to Higgledy Piggledy
- Add All Things Trees - details in Oracle ad
- Petrol Stations - re-add page and include Costcutter
- Takeaways - Add Corner Shop and Woodlands Deli - details in ads in Oracle

Keep Overton Tidy - Page to open NOT direct download
RH column on Community Council page - bullet points don't show
Community Chest application forms should open first and the choice to download should be with the reader
Grants – PDF documents to replace downloads (Cllr Burton to supply text)
Neighbourhood Assistance Scheme – SOS poster to go on as a document
Sunflower Club – to go into Organisations section
Rainbow Centre page – to be published
Youth Club Page – page to replace PDF

Scouts update – Cllr Burton to provide

It was agreed that it would be desirable if the Clerk was able to update Community Council pages and that JA would provide the Clerk with the necessary training.

6. 2012.19 Date of next meeting

Tuesday 2nd October 2012 at 7.30pm

The meeting closed at 9.02pm