

## Overton Community Council

### Website Committee meeting 8th September 2010

**Present: Cllr Burton, Cllr Maskall (Chair) Cllr Pinder, Cllr Pugh, and Cllr Starkey**

#### **J Allwood IT Consultant**

1. Questions or comments from members of the public – None received.
2. Apologies - None
3. To disclose personal and pecuniary interests in item of business to be discussed at the meeting. None
4. Matters arising from previous minutes
  - 4.1 Terms of Use – **Agreed to be placed on website by J Allwood**
  - 4.2 It was agreed that we would seek material for the site and encourage people to forward entries. **An advert to be placed in The Oracle.**
  - 4.3 Text to accompany photographs. **Some of this was deemed incorrect. Cllr Burton to ask History Club for corrections.**
  - 4.4 A new “look” for the website presented, every one in favour of change. **Website changes to take place 01/01.2011.**
  - 4.5 Tourism pages. **Items being added considered ongoing.**
  - 4.5 Tourism Header page. **Cllr Starkey still to present.**
5. New items discussed.
  - 5.1 New look for website. **To be advertised on The Oracle, on existing website and in The Leader, Shropshire Star and Chester Chronicle (the last 3 to be advertised last week of December).**
  - 5.2 Holiday Cover. **All committee members to look at information J Allwood previously sent so all know how to place items, edit etc. if deemed necessary.**
  - 5.3 Website e-mail address. **To become a web mail address so that accessible to all during holiday cover.**
  - 5.4 Business pages. **Protocol discussed (see attached). Adverts to start going live. JCM to discuss invoicing with The Clerk. Cllr Pinder offered to organise invoicing using OCC headed paper.**
6. To receive any agenda items for the next meeting and confirm date 6th October 2010.
  - Comments re: photographs with text from History group.
  - Feedback from Oracle advert?
  - Entries for tourism
  - Entries for business
  - Question re: using Joomla

Meeting closed 9.30 a.m.