

Overton Community Council

Website Committee meeting 16 June 2010

Present: Cllr Burton, Cllr Maskall (Chair) Cllr Pinder, Cllr Pugh, and Cllr Starkey

J Allwood IT Consultant

1. Questions or comments from members of the public – None received.
2. Apologies - None
3. To disclose personal and pecuniary interests in item of business to be discussed at the meeting. – Nothing declared
4. Matters arising from previous minutes
 - 4.1. J Allwood has transposed approx. 75% of the information from existing website on to new programme Joomla. **This new site will be ready to view by the w/e 20/06/10.**
 - 4.2. Business Costings – The costings as agreed by OCC will be one line free for all businesses falling within the Parish Directory, a “space,” £12 p.a., with or without a web link. For businesses which are outside our Parish Directory £25 p.a. for a web link and logo. Any other requirements to be discussed. DB acquired map of Parish. **Map to be distributed to all members of the committee.**
 - 5.1 Terms of Use – Not all members have had a chance to read this, **deferred to next meeting.**
5. New items discussed.
 - 5.1 An e-mail address adverts@overton-on-dee.co.uk to be added to site, this will link to James who is dealing with our business entries.
 - 5.2 It was agreed that we would seek material for the site and encourage people to forward entries. To this aim, **an advert to be placed in The Oracle.**
 - 5.2.1 We also agreed that Tourism is to be the next area for gaining entries. **Cllr. Burton to update the page with “We are working on this page; Here are some links to local sights you may find interesting.”**
 - 5.3 **We will indicate that we actively use a spell check and alter text accordingly in our Terms & Conditions of Use.**
 - 5.4 With regard to styles, we agreed to keep the frame on each page the same to give the site an “Overton” identification. However, the way content is displayed can be altered.
 - 5.5 Do we encourage contributors to be individualistic, providing interesting, exciting, factual and relevant information? We all agreed that this was preferable. However, we must be aware that some contributors will require support in achieving this aim. Therefore, on occasion we will need to work closely with them.
 - 5.6 The problem of holiday cover will not be resolved until Joomla up and running. **Deferred to next meeting.**
6. To receive any agenda items for the next meeting and confirm date 14 July 2010.

• Photographs	Protocol
• Terms and Conditions	Tourism
• Joomla	Organisations
• Areas of site still blank	

Meeting closed 10.35 a.m.