

**OVERTON COMMUNITY COUNCIL
MINUTES OF MEETING
TUESDAY 8th June 2010**

PRESENT: Cllr J Maskall (Chairman), Cllr D Burton (Vice-Chairman), Cllr D Hughes, Cllr J Kember, Cllr R Lawrenson, Cllr M Pinder, Cllr L Pugh, Cllr C Starkey and Cllr H Toone.

PC S Evans
PCSO J White
K Chalk (Clerk)

1. 2057. COMMENTS & QUERIES FROM MEMBERS OF PUBLIC - no representations made

2. 2058. APOLOGIES FOR ABSENCE

Cllr A Dodwell - working abroad for two weeks

3. 2059. TO CONSIDER ANY POLICE MATTERS

Two criminal damage incidents reported.

12/05/2010 - Youths suspected of running over parked motorcar on Wrexham Road opposite the park.

17/05/2010 - Person/s have pulled back door of car parked outside home address at Knolton Bryn. No entry made.

No rowdy nuisance reports at this time.

6/06/10 – Football Pavilion window broken.

PC Evans and PCSO White left the meeting.

4. 2060. DISCLOSURE OF PERSONAL & PECUNIARY INTERESTS IN ANY ITEMS DISCUSSED IN THE MTG - none disclosed

5. 2061. TO APPROVE INTERNAL AUDITOR

JDH Business Services Ltd was approved by Council as the internal auditor.

6. 2062. TO AGREE AND SIGN MINUTES OF THE PREVIOUS ANNUAL GENERAL MEETING HELD ON TUESDAY 11th MAY 2010. TO APPOINT COMMITTEES

The minutes from the AGM were agreed and signed. Proposed by Cllr Pugh, seconded by Cllr Toone

7. 2063. TO AGREE AND SIGN MINUTES OF THE FOLLOWING COMMITTEE MEETING

Planning Committee	11 th May 2010 Proposed by Cllr Pugh, seconded by Cllr Maskall
Cemetery Committee	16 th May 2010 Proposed by Cllr Kember, seconded by Cllr Pinder
Playingfield Committee	22 nd May 2010 Proposed by Cllr Burton, seconded by Cllr Toone
Website Committee	26 th May 2010 Proposed by Cllr Burton, seconded by Cllr Maskall

8. 2064. MATTERS ARISING FROM PREVIOUS MEETINGS

Matters outstanding from previous minutes

Council minutes

h. Repainting of the Playingfield gates.

The gates are due to be repainted in June

15. 2050. TO RECEIVE REPORTS /ISSUES

Website Working Party

Cllr Burton met with James Allwood and it was agreed that James Allwood would start putting information from existing website on to new programme Joomla (which is free in comparison to the existing software which cost £187.00 per computer, plus annual update costs). Both sites will run concurrently.

Cemetery Committee minutes

2010 6. Maintenance work

- a. The ivy at the base of the Yew trees at the entrance to the Cemetery needs removing, with the growth of ivy part way up the first tree on the left hand side.

Action: Clerk to request Pat Loughlin removes the ivy

- b. The hedging around the Cemetery is in good condition, but will need attention, and cutting by August 2010. In particular, the hedge between the tennis courts and the Cemetery extension is showing rampant and uncontrolled growth, and will need specialist equipment to bring it under control.

Action: Clerk to arrange with Pat Loughlin, or to get quotes.

- c. The Cemetery extension is not currently let, and it is noted that the grass growth will soon need to be managed.

Action: Clerk to discuss with Pat Loughlin, and agree action.

- d. The hedge behind the Garden of Remembrance has overgrown the plaque and needs trimming.

Action: Clerk to arrange with Pat Loughlin.

- e. The fence barrier and bench at the Garden of Remembrance need a wood stain.

Action: Clerk to arrange with Pat Loughlin.

- f. The graves were inspected, and the following were found to need soil placing under the graves stones. Mabel Lewis, Amos Evans, Edward and Edith Morris.

Action: Clerk to arrange with Pat Loughlin.

The following graves were found to be in need of some attention to remove weeds and generally tidy up. Nancy Hale, Eva Tucker, Richard Tyrell Jones, Andrew Harris Craven, Susanah Owen Jones, Mary Elisabeth Moody, Edith Wilson, Mary Jamieson, Mary Ann Northover.

Action: Clerk to contact family members to notify them that the graves are in need of attention.

Playingfield minutes

5. Matters arising from previous minutes

5.1 The fence behind the Southern goal of the football pitch continues to give rise for concern – it was suggested that 2 stiles be placed in the fencing to give access to the field.

The Clerk advised the meeting that the Football Club were intending to speak to the Cricket Club regarding rabbit proofing this fence. Until this issue has been discussed between the two parties, no further action would be taken.

5.2 More bark is required in the play areas. **This was discussed under agenda item 10. c of the Council minutes**

5.3 The meadow has been mown but needs to be cut lower and perhaps more often

Action: It was agreed that the Clerk would request that the grass would be cut lower (3”) next time it was cut.

7.1 Access to the garage and the pavilion was not possible as the keys were not available.

7.2 Sophets and squirrel holes not repaired. **The contractor due to carry out the work has been ill recently; the work will be carried out in due course.**

6. Schedule for maintenance work to be carried out on the Football Pavilion and Playingfield/Cenotaph areas in Overton

6.1 The water board dug a hole near the Scout's fire ring, properly protected – Saturday afternoon the hole filled was filled in.

6.2 Hedge cuttings placed in Scout's fire ring need removing. **These have now been removed.**

6.3 Weeds in grassed area outside Scout Hut unsightly. **It was agreed that the Clerk would obtain quotes for having the front of the Scout Hut paved.**

6.4 The two picnic benches and 1 seat in need of varnish.

6.5 Concrete posts between football and cricket pitches in need of repair – Mr Mike Lawrenson of Overton Cricket Club was at the club at the time of the meeting and said it would receive attention.

6.6 Bark cuttings from felling of trees outside the rear of the Football Pavilion need to be removed or used – suggested rear of the Scout Hut and Football Pavilion. **The Clerk has requested that Pat Loughlin spreads it at the rear of both buildings.**

6.7 More seating required in play area – apparently this was discussed and agreed in earlier meeting. **The Clerk advised the meeting that the last Oak bench had been installed in the Playingfield.**

9. 2065. TO RECEIVE FEEDBACK FROM COUNCILLORS RE: CONSULTATIONS/DRAFT DOCUMENTS/MEETINGS RAISED AT LAST MEETING

1. Wrexham Community South Safety Meeting – Cllr Burton gave feedback on the meeting attended

Domestic Violence

During the World Cup there will be extra officers on duty as there was an increase in domestic violence fuelled by alcohol during the last World Cup. This will not impact on normal operations, as Special Constables will carry out these duties.

Burglary Other Than Dwellings

Concerns regarding the continuing theft from cars. Officers are noting if laptops or phones are left on view in cars and taking vehicle details. A letter is then sent to the owner reminding them to hide valuables away.

Wrexham is the theft capital in the UK for thefts from gardens. PCSO's on their rounds are targeting houses where garages and sheds are left open and advising homeowners to close up their doors.

Anti Social Behaviour

A scheme that has had success in South Wales is being launched in Wrexham. Matthew Pritchard who is a rugby coach is to take sports coaching into the community, targeted at those youths who are the most difficult to connect with. Teams will be put together and there will be competitive games. Prizes will be handed out at a future Wrexham Crusaders match. Plas Madoc, Caia Park and Gwersyllt estates will be the first targeted although it will be open to all areas.

Drugs

There has been confusion about Drugs awareness programmes. Wrexham CBC are responsible for drugs training in schools and have insisted they are responsible for all youth groups. Inspector Jones advised this is not the case and trained PCSO's can give this training to groups outside schools, including adult groups.

Parking Enforcement

Parking Enforcement has been transferred to Environment Dept and in future Parking Wardens will also be issuing tickets for dog fouling and litter. PCSO's can still issue tickets for dog fouling and litter. A statement of current PCSO powers and duties was requested.

2. Local Development Plan drop in session training – **Cllr Hughes advised the meeting of the training session for the LDP drop in session.** The rota for the drop in session was agreed. Cllr Hughes advised that Councillors would be at the drop in session to advise residents on the interpretation of the plan and how to object to the plan if there were issues that concerns them.

Cllr Kember suggested that any information or proposals that would increase the level of vehicles travelling through the village should be used as examples when requesting the 40-mph buffer zones.

10. 2065. TO RECEIVE REPORTS /ISSUES

- a. Council approval of Accounts for year ending 31st March 2010 - The accounts were proposed by Cllr Kember, seconded by Cllr Toone – all in favour. The Clerk passed on sincere thanks to Cllrs Burton and Maskall for their support and help in preparing the accounts.
- b. Approval of quote for Football Pavilion replacement windows
 - John Boyle (Wrexham) - £1900.00 (not including VAT)
 - Anglian - £3800.00
 - Wrexham Trade Windows - £1895.00

Council approved the quotation made by John Boyle.

- c. Approval of quote for purchase of play bark for Playingfield
 - CPA Horticulture - £909.00
 - Ramford Garden Supplies - £984.00
 - Chester Landscape Supplies - £816.00

Council approved the quotation made by Chester Landscape Supplies. It was agreed that the Clerk would contact two other supplies to see if they were cheaper and if so would place the order.

- d. Notification of replacement lamppost and lantern Bangor Road (11) £1500.00.

The Chairman advised that the lamppost had required replacing immediately due to its dangerous condition. Scottish Power would remove the power to the old post in the near future.

- e. Fete update

Cllr Kember updated the meeting on the preparations for the fete. It is hoped that Susan Jones MP will be able to open the fete. Cllr Lawrenson advised that the Cricket Club might have a match on that day. All precautions will be taken to ensure members of the public are not too close to the cricket field. The Cricket Club has looked into extra insurance for the day. The Chairman thanked the Cricket Club for their consideration.

- f. Football Tenancy Agreement – **This item was deferred to the next meeting, as the football meeting had been postponed.**

- g. Youth Council

Cllr Starkey informed the meeting that she had visited that library on a couple of occasions and spoken to young people to gauge their interest in a Youth Council. She had also spoken to parents in the village. It is proposed to hold a few sessions during the summer holding in the library where young people can express an interest in becoming a member of the Youth Council. There will also be a stall at the village fete.

Action: Clerk to research funding possibilities for stationery etc. Also to contact Wrexham County Borough Council as to whether or not there is funding for setting up a Youth Council and the requirements for Councillors to be CRB checked.

- h. Traffic Calming working party.

Cllr Maskall updated the members on the recent successful working party meeting. Some new ideas had been suggested, running a competition for children to design a poster with the theme of traffic calming and what speed vehicles should be travelling at. There would be a prize and the winning entries would be displayed around the village.

A third letter has been compiled and would be sent out to local representatives request they lobby on our behalf.

Another photograph and article will be put in the local papers with village representatives, Community Councillors, Councillors and MPs.

Janet Ryder has requested a site visit with Wrexham County Borough Council, Overton Community Council and herself.

11. 2066. CORRESPONDENCE RECEIVED

Wrexham County Borough Council

1. Wrexham Town and Community Council Forum meeting – Tuesday 22nd June, 6.30pm Committee Room 3. Guildhall – **Cllr Maskall to attend.**
2. Mayor's Civic visit to St Mary's Cathedral – Sunday 20th June – **No Councillor available to attend**

Police - none received

Newsletters

3. One Voice Wales newsletter – **Councillors to read.**
4. One Voice Wales Conference, Saturday 9th October 2010, Bont Pavillion, Pontrhydfendigaid, Ceredigion, 10.30am start – **Cllr Hughes may be able to attend.**

Other

5. Oracle Accounts – deferred until July meeting
6. Ombudsman – The Code of Conduct for members of local authorities in Wales – **To be disseminated around Councillors**
7. Ombudsman – Complaints Wales Consultation – **Cllr Maskall to respond.**
8. Letter from Mrs Karlakki regarding nursery space allocation at St Mary's School – **Clerk to reply to letter.**
9. Twinning Association – display of panoramic view of La Murette presented to the residents of Overton.
Saturday 10th July 11 –1pm in the Parish Room.

PLANNING APPLICATIONS (DECISION MADE BY WCBC)

Granted

P/2008/1002 – The Brow, Overton-on-Dee – listed building consent for insertion of two new windows, one door and screen and re rendering of property and installation of solar panel to roof. Policies considered in Wrexham Unitary Development Plan (WUDP) – EC5/7 and 9, GDP1 and PS1

P/2010/0304 – All Tarpaulins Ltd – erection of agricultural building to store hay and straw bales. Policies considered in WUDP – EC3 and 5 and GDP1.

P/2010/0144 – Land adjacent to 15 Salop Road – erection of 2 semi detached three bedroom houses with parking and garden areas - Policies considered in Wrexham Unitary Development Plan (WUDP) – EC7, GDP1, H2, T8 and PS2

P/2010/0163 – Gilbrook House – alterations and extensions - Policies considered in Wrexham Unitary Development Plan (WUDP) – EC5, GDP1 and PS2.

12. 2067. BURIALS & MEMORIALS

<u>Name</u>	<u>Plot</u>	<u>Amount</u>
Mr Cyril Ivor Parkinson	G of R 23	100.00

13. 2068. TO CONSIDER HIGHWAYS MATTERS

Cllr Maskall read out an article written by the doctors surgery requesting customers either parked in the surgery carpark or behind in the free public carpark.

14. 2069. TO RECEIVE DETAILS OF INCOME AND PAYMENT OF ACCOUNTS

The Chairman requested that the previous months running total sheet was approved by Council – the totals had not been added last month. Proposed by Cllr Burton, seconded by Cllr Toone.

May

EXPENDITURE

<u>Details</u>	<u>£</u>	<u>Cheque No.</u>
BT – clerks phone and broadband invoice	48.42	D/D
WCBC – invoice for Clerk's March wages	445.48	2057
Mrs Katrina Chalk – payment for stamps/carpark ticket (attending course) and flowers purchased for retiring Councillor	15.57	2058
WCBC – Trade refuse charges for 2010	489.98	2059
All things trees – pruning of ash trees and re staking of Oak and Ashes	82.25	2060
Staples – laminating and ink cartridges	111.04	2061

Details	£	Cheque No.
O.V.H.M.C – Hire of Parish Room for traffic calming meetings (x4)	50.00	2062
Mr David Jones – groundworks maintenance – leak at football pavilion (water supply)	420.00	2063
WCBC – invoice for Clerk's wages April 2010	543.12	2064
Total	2,205.86	

Proposed by Cllr Toone, seconded by Cllr Starkey – all in favour

May

INCOME

Details	£	Voucher No
Burial of ashes – Mr Cyril Ivor Parkinson plot G of R 23	100.00	533
Total	100.00	

Proposed by Cllr Toone, seconded by Cllr Starkey – all in favour.

15. 2070. COMMUNITY COUNCIL FINANCIAL STATEMENTS

Balance as at 01/06/10

Current Account	£ 1,000.00
Savings Account	£ 20,439.21
TOTAL	£ 21,439.21

16. 2071. TO RECEIVE ANY AGENDA ITEMS FOR THE NEXT MEETING AND CONFIRM DATE (13TH JULY 2010)

- Christmas calendars
- Vulnerable people
- Fete feedback
- Youth Council
- Co-option
- List of volunteers to pick litter/clean sign etc
- Town and Community Council Forum
- One Voice Wales
- Football tenancy agreement meeting.

Meeting closed at 9.30pm