

**Overton Community Council**

**Website Committee meeting 15 March 2011**

**Present: Cllr Burton, Cllr Maskall (Chair) Cllr Pugh, Cllr Toone**

**J Allwood IT Consultant**

1. Questions or comments from members of the public – None received.
2. Apologies – None
3. To disclose personal and pecuniary interests in item of business to be discussed at the meeting. None
4. Matters arising from previous minutes
  - 4.1 Disclaimer. **To be placed on website.**
  - 4.2 Forms. **Designed to be e-mailed and forwarded.**
  - 4.2 Joomla protocol. To stay the same as protocols already adopted.
  - 4.3 Photographs. Downloaded. **One still to be retaken, in hand.**
  - 4.4 Joomla site. Updated. **To go live 1st April 2011, advert to be placed in Oracle.**
  - 4.5 Google groups. **J Allwood to re-send details.**
- 5 New items discussed.
  - 5.1 Business section. **To ensure this is up and running within weeks, pass business information to J Allwood who will devise, draft and return same for approval from any company who has indicated they will pay for their entry. All members to send lists of businesses within the Parish boundary to J Allwood, include full name, address and telephone number.**
- 6 To receive any agenda items for the next meeting and confirm date 19 April 2011.
  - Update on new site.
  - How launch went.
  - Contacting organisations not yet on web.
  - To receive reports and or information regarding ongoing pages.

Meeting closed 10.40 a.m.