

**WEBSITE COMMITTEE  
MINUTES OF THE MEETING HELD ON  
26 May 2011**

**Present: Cllr D Burton, Cllr C Hellingman, Cllr J Maskall (Chair), Cllr L Pugh**

**J Allwood IT Consultant**

1. **2011.1 To elect a Chairman to the committee.** – Cllr J Maskall re-elected.
2. **2011.2 Questions or comments from members of the public** – None received.
3. **2011.3 Apologies** – Cllr H Toone – unwell
4. **2011.4 To disclose personal and pecuniary interests in item of business to be discussed at the meeting.** - None
5. **2011.5 Matters arising from previous minutes**
  - 5.1 Business section. **Action: To obtain more advertisements from outside the parish.**
  - 5.2 Community Council Page. **Action: To replace item with updated wording.**
  - 5.3 Disclaimer. **Action: To move so it's with terms and conditions.**
  - 5.4 Village Fete. **Action: As nothing received copy Oracle's piece onto home page.**
6. **2011.6 New items discussed.**
  - 6.1 Updates. **Action: Add petrol stations, caravan parks and marquee hire to business section.**
  - 6.2 Organisations not yet on site. **Action: All members to acquire information to add to site.**
  - 6.3 News section on home page. **Action: To have what's in the news with links.**
  - 6.4 Help line numbers. **Action: To be forwarded to JCM to place under community info.**
  - 6.5 Calor Award. **Action: Move to history section. LP and JCM to look for articles to accompany picture.**
  - 6.6 To receive reports/information regarding ongoing items. Scarecrow competition. **Action: To place advert on home page.**
7. **2011.7 To receive any agenda items for the next meeting.**
  - Discuss Updates.
  - Contacting organisations not yet on web.
  - Village Fete
  - Scarecrow competition
  - New news section on Home Page
  - To receive reports and or information regarding ongoing pages.

The next meeting is to be held on the **23 June 2011 at 7.30 p.m.**

Meeting closed 8.35 p.m.