

**OVERTON COMMUNITY COUNCIL  
MINUTES OF COUNCIL MEETING  
TUESDAY 12th APRIL 2011**

**PRESENT:** Cllr J Maskall (Chairman), Cllr E Broad, Cllr C Hellingman, Cllr D Hughes, Cllr R Lawrenson, Cllr L Pugh, and Cllr C Starkey

PCSO S O'Connell  
K Chalk (Clerk)

**1. 2195. COMMENTS & QUERIES FROM MEMBERS OF THE PUBLIC**

- a) Mr and Mrs S Rogers from Kiln Cottage, 2 School Lane, Overton, addressed the members and outlined their objections and concerns regarding planning application P/2010/0928, Rose Cottage, next door to Kiln Cottage. In a written statement from Mr Rogers he likened the application to an existing property within Overton Conservation Area and settlement limit. The Community Council were requested to consider the application carefully and reject it for reasons of conservation. The Chairman enquired as to whether Mr and Mrs Rogers had raised their objections with Wrexham County Borough Council's Planning Department when the application came out in February – she was advised that they had been unaware of the planned alterations.

The Chairman thanked Mr and Mrs Rogers for their attendance.

- b) Alice Murray and Jo Hammond updated the meeting on the organising and fundraising for the forthcoming event 'Party in the park' to celebrate the Royal wedding. The High Sheriff will be opening the event. £1,500.00 has been raised so far (£300 donated from the Community Council). The committee requested further funding from the Community Council, this would pay for either fireworks or go towards the hire of a marquee. Council was also asked to consider the installation of a permanent base for a May Pole at the Playingfield.

The Chairman thanked Alice Murray and Jo Hammond for their attendance and advised that they would be contacted by the Clerk to advise them of the decision made by Councillors.

**2. 2196. APOLOGIES FOR ABSENCE**

Cllr Burton – holiday  
Cllr Kember  
Cllr Toone – recuperating after operation

**Absent**

Cllr Kenyon

The Chairman requested that all Councillors ensure that they arrive five minutes before any full or committee meeting is due to commence as there must be a quorum for the meeting to start.

**3. 2197. TO CONSIDER ANY POLICE MATTERS**

PCSO O'Connell introduced himself to the members. He advised members that two incidents had occurred since the last meeting: -

- A drive off from Thoroughgoods
- Theft from a vehicle parked in Willow Street

**4. 2198. DISCLOSURE OF PERSONAL & PECUNIARY INTERESTS IN ANY ITEMS DISCUSSED IN THE MTG**

Cllr Starkey – agenda item 9 a. Planning Application – nature of disclosure, personal friend.

Cllr Hughes – agenda item 9 a. Planning Application – nature of disclosure, personal friend.

Cllr Maskall – agenda item 9 f. Request to fund rent for Scout Hut – nature of disclosure, Treasurer to Scouts

Cllr Lawrenson – agenda item 9 I Refurbishment of noticeboard in the High Street – nature of disclosure, submitted quotation.

5. **2199. TO AGREE AND SIGN MINUTES OF THE PREVIOUS MEETING HELD ON 7<sup>th</sup> MARCH 2011.**

**RESOLVED – That the Minutes of the previous Overton Community Council held on 7<sup>th</sup> March 2011 be received and confirmed as a correct record.**

6. **2200. TO AGREE AND SIGN MINUTES OF THE FOLLOWING COMMITTEE MEETING**

Website meeting	15 <sup>th</sup> March 2011
Playingfield Committee	26 <sup>th</sup> March 2011
Planning Committee	28 <sup>th</sup> March 2011

The minutes from the above mentioned committee meeting were agreed and signed.

7. **2201. MATTERS ARISING FROM PREVIOUS MEETINGS**

**Council minutes**

**2180. COMMENTS & QUERIES FROM MEMBERS OF THE PUBLIC**

A response to Mr Longley's questions was delivered to his home.

**Website minutes**

Cllr Maskall advised the members that the advertisement in the Oracle regarding the launch of the website had not been printed. Cllr Maskall and Mr James Allwood were thanked for all the hard work and hours they had put in to ensure the site went live on 1<sup>st</sup> April.

**Playingfield minutes**

**Matters arising from previous meeting**

6a The kissing gate behind the football pavilion has not been repaired to prohibit access by cyclists – it was noted that the bottom bar on the right hand side needs to be repaired. **The repair has been carried out.**

6d The muddied entrances to the play area remain. **The entrance will be closed off.**

6e A protruding tree stump near the farthest entrance to play area - could the litterbin be placed over the stump. **The litter bin has been placed over the stump.**

5. **Inspection of the Playingfield/Pavilion and surrounding area**

1. The litterbins need to be emptied more often. **Mr Loughlin has been requested in writing to empty the bins more often.**

2. The fence at the back of the goal area on the western side is in a poor state of repair and may need renewal in the foreseeable future – budget. **This is the responsibility of the football club.**

3. The garage whilst tidier is still cluttered with a child's desk, disused bar stool, waste wood, old door and window, disused microwave. **A letter has gone to the Football Club and Mr Loughlin to request removal of any items listed above which belong to them. The garage will be cleared of these items on 20<sup>th</sup> April**

4. The tool board in the garage is not being used. **This will be used in the future.**

5. Football club items e.g. the pitch marker could be stored at the rear of the garage in the alcove.

6. The changing rooms indicated a leak in the home dressing room and loose tiles in the away team dressing room. **There are photographs of the football pavilion and the condition it was in when handed over to them.**

7. It was felt that the Community Council should find an alternative store for the Christmas trees. **The Christmas trees will be stored in the roof space of the garage, Cllr Lawrenson and Hellingman to move them**

8. There is a loose brick and breeze block on the NE corner of the pavilion. **Cllr Lawrenson to cement back in.**

9. The holly tree near the kissing gate requires trimming and shaping. **Mr Loughlin to trim and shape holly tree.**

10. Asbestos ceiling in the pavilion should be checked in line with the Scout Hut. **Cllr Lawrenson will make enquires as to whether asbestos was used when building the block.**

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**8. 2201. TO RECEIVE FEEDBACK FROM COUNCILLORS RE: CONSULTATIONS/DRAFT DOCUMENTS/MEETINGS RAISED AT LAST MEETING**

- a) Wrexham Community South Safety Meeting – the Clerk advised the meeting that the following items were discussed; the vandalism at St Mary’s Church – no finger prints had been retrieved that were on file. The rural speed review and where Overton was in that process (due for review in three years).

The Inspector has assured members that if any Police station were to close, it would probably be due to the high cost of maintaining/running the station. He reiterated that a replacement would be built which would not be such a drain on an already tight budget.

- b) One Voice Wales – in the absence of Cllr Kember this has been deferred to the May meeting.
- c) Town and Community Council Forum – Cllr Maskall informed the meeting that Communities Councils had raised concerns regarding the increase charges in the street lighting. Community Councils were advised to keep a close eye on the invoices submitted.

Affordable housing was discussed in detail, how to register and the criteria necessary are all available through the Home Gateway Register – [affordablehomes@taiclwyd.com](mailto:affordablehomes@taiclwyd.com)

**9. 2202. TO RECEIVE REPORTS /ISSUES**

- a) Complaint received regarding planning application P/2010/0928 – All Councillors had received a copy of the correspondence sent by Mr Maund, The Quinta, Overton. The Clerk clarified that a reply had been compiled, addressing the questions/concerns and requested document or links to information had been given to Mr Maund in writing. The letter had been hand delivered to his home address. The correct procedure and protocol had been followed with regards to his complaint.
- b) Addendum to application P/2010/0928 – Members read through the addendum to the application, the material amendments and a correct scaled plan of the garage had been submitted. Councillors also took into consideration the verbal and written objections from residents and a letter from the applicant regarding the planning application. **Councillors voted 5 in favour, 2 abstentions – personal interest declared – to support the amended drawings within the original application.**
- c) Village Fete – in the absence of Cllr Kember this has been deferred to the May meeting.
- d) SOS Knights – in the absence of Cllrs Kember and Toone this has been deferred to the May meeting.
- e) Youth Forum – Cllr Starkey advised that during the Easter break the young people who edit the ‘kids column’ in the Oracle will be compiling an article introducing ‘Youth Voice’ to young people in Overton.
- f) Request from Children and Young Peoples Service, Wrexham County Borough Council to fund the Youth Club’s weekly sessions held at Overton Scout Hut. The cost would be 15.00 per session. **Councillors approved funding of the weekly Youth Club sessions up to Christmas. The viability of this funding will be discussed again in December.**
- g) Traffic Calming working party – Cllr Maskall updated members on the rural speed review. Overton’s roads will be reviewed in year 3 of the programme. The Clerk is waiting to hear from Wrexham County Borough Council regarding the legality of situating signs on each entry road. The Clerk apologised to Cllr Lawrenson for not notifying him of the meeting date.
- h) Party in the Park – request for a further £300.00 for fireworks. **Councillors agreed to discuss further funding if there are debts at the end of the event, 7 in favour. Councillors were in agreement to the use of the temporary May Pole, they voted against a permanent structure – 5 against, 2 abstentions.**
- i) Refurbishing noticeboard situated on the High Street - £400.00 – **Councillors approved the refurbishment of the noticeboard.**

**10. 2203.CORRESPONDENCE RECEIVED**

Wrexham County Borough Council - none received

Police - none received

Newsletters – none received

Other

1. Betsi Cadwaladr University Health Board – Change of telephone number of the North Wales GP out of hours service
2. One Voice Wales – Conference and AGM – Saturday 8<sup>th</sup> October at Bont Pavillion, Pontrhydfendigaid, Ceredigion – **no Councillor available to attend.**
3. Overton Twinning Association – letter of thanks regarding continued grant support – **Councillors were interested to hear of the continued success of the association with La Murette.**

Funding request

4. Friends of Wrexham Museums – sponsor request (20.00) – **Councillors approved sponsorship**

**PLANNING APPLICATIONS (DECISION MADE BY WCBC)**

**Granted**

P/2010/1018 – Bryn Y Pys – listed building consent for erection of horse shelter and solar unit.  
Consideration to the following policies was given: - EC5, EC9 and GDP1.

P/2011/0054 – 7 Willow Street – replacement of single glazed timer windows with double glazed UPVC windows to match similar windows on ground floor. Consideration to the following policies was given: - EC7, PS2 and GDP1.

P 2011/0072 – Tarpaulins, Lightwood Green – erection of agricultural buildings to store hay and straw bales.  
Consideration to the following policies was given: - EC3, EC5 and GDP1.

**Refused** - none

**11. 2204. BURIALS & MEMORIALS**

John Edmund Austin	C 89	New Grave	£300.00
Leslie Barry Edwards	B 196	Headstone	£125.00

**12. 2205. TO CONSIDER HIGHWAYS MATTERS**

Street light in Bangor Road still not working.  
Hole outside St Mary's Church  
Kerb outside village hall crumbling

Photographic evidence of St Martin's road to be sent to Wrexham County Borough Council

**13. 2205. TO RECEIVE DETAILS OF INCOME AND PAYMENT OF ACCOUNTS**

**MARCH**

**EXPENDITURE**

<b>Details</b>	<b>£</b>	<b>Cheque No.</b>
Mr Rob Lawrenson – new guttering and downpipes at the Pavilion	570.32	2166
Mr Pat Loughlin – maintenance work at Playingfield, Cenotaph and Cemetery (trimming of Laurel hedge at Cemetery included)	608.00	2167
W Large – Service and repair of Westwood ride on mower	285.00	2168
Mr F W Lloyd – replacement stays on picnic bench located in Playingfield	40.00	2169
One Voice Wales membership renewal	170.00	2170
Staples – ink cartridges	29.58	2171
Invoice for wood to Cemetery driveway	28.20	2172

Details	£	Cheque No.
Overton Twinning Association grant for 2011/12	500.00	2173
Training courses for Councillors and Clerk	50.00	2174
Overton Oracle – grant for 2011/12	800.00	2175
WCBC – invoice for Clerk's wages	543.12	2176
Pat Loughlin maintenance of Playingfield, Cenotaph and Cemetery	548.02	2177
Janine Austin – public toilet cleaning for March	221.00	2178
One Voice Wales – Councillor training course	25.00	2179
<b>Total</b>	<b>4418.24</b>	

**Proposed by Cllr Broad and seconded by Cllr Pugh**

#### INCOME

Details	£	Voucher No
Edgerton and Sons – burial of Mr John Austin	300.00	565
Edgerton and Sons memorial headstone – Leslie B Edwards	125.00	566
<b>TOTAL</b>	<b>425.00</b>	

**Proposed by Cllr Starkey and seconded by Cllr Pugh**

#### **14. 2206. COMMUNITY COUNCIL FINANCIAL STATEMENTS**

Balance as at 02/04/11

Current Account	£ 1,000.00
Savings Account	£ 8860.33
<b>TOTAL</b>	<b>£ 9860.33</b>

#### **15. 2207. TO RECEIVE ANY AGENDA ITEMS FOR THE NEXT MEETING AND CONFIRM DATE (10<sup>TH</sup> MAY 2011)**

- Election of Chairman of the Council
- To receive Chairman's declaration of acceptance of office
- Election of Vice-Chairman of the Council
- Approval Co-opted Councillor
- To appoint a School Governor
- To appoint committees
- To appoint representatives to outside bodies
- Review of delegation arrangements to committees, sub-committees, employees and other local authorities.
- Review of the terms of references for committees.
- Adopt previously reviewed appropriate standing orders and financial regulations.
- Review of inventory of land and assets including buildings and office equipment.
- Review and confirmation of arrangements for insurance cover in respect of all insured risks.
- Review the Council's complaints procedure.
- Fete update – **Cllr Kember**
- One Voice Wales meeting – **Cllr Kember**
- Approval of Internal Auditor

Meeting closed at 9.30pm