

**OVERTON COMMUNITY COUNCIL
MINUTES OF MEETING
TUESDAY 13th SEPTEMBER 2011**

PRESENT: Cllr E Broad, Cllr D Hughes, Cllr J Kember, Cllr R Lawrenson, Cllr J Maskall (Chairman), Cllr M Minihane, and Cllr L Pugh.

Present at this meeting: County Councillor L Kenyon

K Chalk (Clerk)

1. **2269. COMMENTS & QUERIES FROM MEMBERS OF THE PUBLIC** - No representations made.

2. **2270. APOLOGIES FOR ABSENCE**

Cllr D Burton – previous commitment
Cllr Hellingman – working
Cllr H Toone – working
Cllr C Starkey – working

PCSO Large – previous commitment

3. **2271. TO CONSIDER ANY POLICE MATTERS**

The Police had not submitted a monthly crime report. Cllr Pugh advised that a tree had been set alight along the riverbank the Fire Brigade had attended.

4. **2272. DISCLOSURE OF PERSONAL & PECUNIARY INTERESTS IN ANY ITEMS DISCUSSED IN THE MEETING** – none disclosed.

5. **TO CONSIDER ANY COUNTY COUNCIL MATTERS**

1. Parking issues within Overton – Cllr Kenyon was aware of the parking problems in Overton and would endeavour to support residents and the Community Council with the intended plans for yellow lines in some areas.
2. The Queen's Diamond Jubilee Celebrations – Cllr Kenyon was unaware of any County arrangements regarding the celebrations next June (2012).
3. Adoption of management and running of Overton public toilets – Wrexham County Borough Council are reviewing their budgets due to cutbacks that have to be instigated. Some Community Councils are being approached to take over the running and maintenance of amenities within their village.
Action: The Clerk will prepare a consultation paper for all residents regarding taking ownership and responsibility of the public toilets.
4. Consultation regarding the review of the 146 bus service – Cllr Kenyon advised the meeting that currently the bus service is subsidised by WAG and WCBC. This subsidy is being reduced and a review of the viability of some of the bus route times is underway. A representative from Wrexham County Borough Council will be attending the October meeting to discuss the consultation.

Cllr Kenyon left the meeting.

6. **2274. TO AGREE AND SIGN MINUTES OF THE PREVIOUS MEETING HELD ON 26th JULY 2011.**

RESOLVED – That the Minutes of the previous Overton Community Council meeting held on 26th July 2011 be received and confirmed as a correct record.

7. **2275. TO AGREE AND SIGN MINUTES OF THE FOLLOWING COMMITTEE MEETINGS**

Website Committee

Planning Committee

The minutes from the above mentioned committee meetings were agreed and signed.

8. 2276. MATTERS ARISING FROM PREVIOUS MEETINGS

9. 2262. TO RECEIVE REPORTS /ISSUES

d. SOS Knights – Cllrs Kember and Toone will look into the costs of SOS cards and compiling a list with the names of 'neighbours' and useful phone numbers who/which can be called on for help. – **This item was deferred to the October meeting.**

9. 2277. TO RECEIVE FEEDBACK FROM COUNCILLORS RE: CONSULTATIONS/DRAFT DOCUMENTS/MEETINGS RAISED AT LAST MEETING

- (i) Meeting with Mr Longley, Station Road, regarding Yew trees in the Cemetery – Agreement and approval for trimming back of trees - £ 120.00, trimming of Laurel hedge - £100.00. **Council approved the expenditure for the maintenance work to be carried out.**
- (ii) Meeting with Wrexham County Borough Council, Highways and North Wales Police regarding parking issues in Overton – Cllr Maskall gave a brief outline to the meeting and advised members that a full consultation with local residents would be carried out by Wrexham County Borough Council prior to yellow lines being installed. If the parking issues opposite Dispensary Row were not resolved with yellow lines, the installation of bollards would be considered on the pavement.

PCSO Large would speak to the resident on Salop Road regarding parking on the road, where other vehicles park, rather than on the pavement, which causes an obstruction.

- (iii) Wrexham Rural Community Safety Meeting Cllr Burton reported: -
- No problems in Overton following the article in the newspapers regarding sentencing laws.
 - Some villages are putting up "Registration Watch" signs at the entrance to their villages. Registration numbers will be monitored for speeding, bad parking, drug dealing etc.
 - Sgt Williams has some door cameras available which fit onto the back of peepholes on doors. These may be useful for residents who are being pestered by cold calls and dubious callers.
 - Concerns were raised from several councillors that the new Wrexham Rural Policing Area is too big for one Inspector.

Much of the meeting taken up with the activities of the PCSO's. Cllr Burton asked what the CBM's were doing; Sgt Williams answered "solving crimes".

10.2278. TO RECEIVE REPORTS /ISSUES

- a) Approval of payment for Clerk's extra hours from May to July inclusive (32½) - cost £349.70 - **Council approved the expenditure**
- b) Feedback from playground equipment inspection – **This was deferred to the October meeting as the report was submitted late.**
- c) Approval of draft annual investment strategy. – **Councillors approved the strategy**
- d) Approval of SAGE online membership £48.00 – **Councillors approved the expenditure**
- e) Councillors (2) required to monitor internal controls procedure –**Cllr Minihane and Pugh volunteered to monitor controls procedure.**
- f) Diamond Jubilee Beacon Celebrations on 4th June 2012 – **The Clerk to investigate how the local authority will be marking the occasion. St Mary's Church will not be lighting a beacon due to hazards encountered in previous years.**
- g) Installation of new fence at Overton Playingfield – cost £230 or £290 depending on the type of gate installed – The installation of fencing was discussed. **It was decided that a sign would be placed at the entrance to the Playingfield advising drivers to be aware of children and another sign close to the exit from the Avenue advising people to be aware of vehicles entering the car park.**
- h) Queen's Diamond Jubilee Commemorative mug - **This item was deferred to February 2012**
- i) Update from Youth Voice – **This item was deferred to the October meeting**
- j) Church clock - Cllr Kember advised the meeting that maintenance work was required and enquired as to the procedure that should be followed should the Church wish to apply for financial assistance. **The Chairman requested that the Church write to the Council with details of the work required and how much money was required for the maintenance work.**

11. 2279.CORRESPONDENCE RECEIVED

Wrexham County Borough Council

1. Budget review 2012/13 – feedback required regarding Overton Community Council taking of the running costs of the public toilets – **It was agreed that a consultation including estimated costs would be compiled and sent out to all residents advising them of the costs involved in maintaining and running the Public Toilets.**

Police - none received

Other -

2. Northern Marches Cymru – Rural Environmental Project – calculation of carbon footprint, reducing energy consumption and bills. **Councillors decided not to go ahead with feasibility study**
3. Wrexham and Citizen Advice Bureaux open day, Friday 23rd September between 10am to 2pm - **No Councillors available**
4. Wrexham Area Civic Society visit to The Centre for Creative Industries at Glyndwr University – 29th September 5.45pm and newsletter - **No Councillors available**

Newsletter

5. AVOW newsletter
6. Clerk magazine

Funding request - none received

PLANNING APPLICATIONS

P / 2011 / 0617 - 34 to 36 The Links, Overton - Replacement railings and replacement front door and alterations to front garden – refer to Planning Committee minutes 13th September 2011.

12. 2279. BURIALS & MEMORIALS - none

13. 2280 TO CONSIDER HIGHWAYS MATTERS

Work on the Penley Road, outside Spinney Cottage has still not been carried out – **Clerk to make enquiries.**

14. 2281. TO RECEIVE DETAILS OF INCOME AND PAYMENT OF ACCOUNTS

JULY

EXPENDITURE

Details	£	Cheque No.
AVOW – invoice for Clerk's salary (June 2011)	548.76	2208
Melmet – new basketball post	50.00	2209
Abbey Road Acro display team – fete display	150.00	2210
Staples – photocopying and stationery	73.35	2211
Mrs Miranda Austin – bank error on cheque 2141 raised December 2010	8.00	2212
WCBC – quarterly maintenance street lighting 1/4/11 – 30/6/11	150.46	2213
WCBC – Recharge for breakdowns, street lighting	103.04	2214
All things trees – removal of leaders from weeping Ash, removal of dead Laburnum	60.00	2215
Oraica – web and email hosting renewal	114.00	2216
Mr Pat Loughlin – maintenance of Playingfield, cemetery and cenotaph	926.00	2217

Details	£	Cheque No.
Mrs Miranda Austin – public toilet cleaning (July)	17.79	2218
Mrs Janine Austin – public toilet cleaning (July)	221.00	2219
Staples – stationery and ink	25.60	2220
JDH Business Services Ltd – internal audit and additional	228.00	2221
1 st Overton on Dee Scout Group – Youth Club, hire of Scout Hut – June 2011	45.00	2222
The Local bookkeeper – year and adjustments, set up of chart of accounts and training for Clerk	156.00	2223
Clwyd Community Chest renewal 2011/12	30.00	2224
O.V.H.M.C – hire of Parish room for first meeting of Youth Voice	13.00	2225
Total	2920.00	

INCOME

Details	£	Voucher No
Duplicated see voucher 585		582
A Summer – burial of Mrs Edith Joyce Williams, plot B127 (re-opening)	125.00	583
Mossfords Memorials – headstone for Mrs Joyce Povey B46	125.00	584
Programme money from fete	5.00	585
Overton Recreational Football Club 1 st payment for 2011	60.00	586
Eastwick Plant Centre – fete donation	10.00	587
Total	325.00	

AUGUST

EXPENDITURE

Details	£	Cheque No.
AVOW – invoice for Clerk's salary (July 2011)	548.76	2226
Mr J Ball – PA system at village fete	50.00	2227
Staples – purchase of ink cartridges	35.96	2228
Annual insurance – Came and Company – saving of £800.00	1,710.00	2229
Mrs Katrina Chalk – reimbursement for purchase of stamps and printing of photographs	14.66	2230
British Red Cross Society – First Aid cover at village fete	103.50	2231
Mrs Janine Austin – cleaning of public toilets – August 2011	221.00	2232
Mr Pat Loughlin – maintenance of Playingfield, cemetery and cenotaph	555.00	2233
Total	3238.88	

INCOME

Details	£	Voucher No
WCBC – 2 nd Precept instalment	12274.67	D/D
VAT repayment 2010/2011	1894.77	BACS
Total	14169.44	

Proposed by Cllr Hughes, seconded Cllr Broad

15. 2282. COMMUNITY COUNCIL FINANCIAL STATEMENTS

Balance as at 07/09/11

Current Account	£ 1,000.00
Savings Account	£ 20,549.18
TOTAL	£ 21,549.18

Proposed by Cllr Minihane, seconded by Cllr Hughes

16. 2283. TO RECEIVE ANY AGENDA ITEMS FOR THE NEXT MEETING AND CONFIRM DATE (11TH OCTOBER 2011)

- Feedback from External Auditor and final approval of accounts for year end March 31st March 2011
- SOS Knights
- Youth Voice
- Grit boxes
- Town and Community Council Forum
- One Voice Wales
- School Governors report
- Queens Jubilee